



HOLY TRINITY CATHOLIC HIGH SCHOOL

7007 - 28 Avenue, Edmonton, AB T6K 4A5 Ph: 780-462-5777 • Fax: 780-462-5820
www.holytrinity.ecsd.net

NOTIFICATION OF EXTENDED VACATION FORM

I _____ the parent/guardian of _____
(please print) (please print)

am pulling my son/daughter out of their classes during the following:

DATES OF THE TRIP: _____

DESTINATION OF THE TRIP: _____

Please contact the appropriate Grade Coordinator that your son/daughter belongs to so as to inform them of your extended vacation:

Mr. Tony Martino Grade 10 Coordinator tony.martino@ecsd.net

Mr. Allan Stewart Grade 11 Coordinator allan.stewart@ecsd.net

Mrs. Marlene Forest-Wallace Grade 12 Coordinator marlene.forest-wallace@ecsd.net

Please be sure to have your son/daughter take this form to their teachers to be filled out.

A note to the Parents/Guardian from the Teachers

A Student's attendance in class is essential for their learning, understanding, and success in the course.

When a parent/guardian has decided to permit their child to travel during the regular school months, this results in the loss of essential instruction.

The student and parent/guardian must realize the consequence of such absenteeism.

We understand that much can be gained by the student while travelling, but much is also lost at the educational level as well.

NOTIFICATION OF EXTENDED VACATION FORM

What will be missed educationally:

COURSE	TEACHER	List of Educational items that must be made up	Current Mark

Please understand that the student will not be allowed back into the classroom until all of the educational items listed above have been completed. The student will be able to use the CONFERENCE ROOM to complete any outstanding Exams, Quizzes, and/or Assignments. This is to ensure that the student is caught up and a mark of zero is not assigned. The student has to realize that this will take place on the first day that they are due back to the school and thus they need to be prepared,

Parent signature: _____

Student signature: _____

Grade Coordinator signature: _____

