

**Holy Trinity Parent Society of Millwoods
Advisory Association Meeting
March 14, 2018 – 7:00 PM Trinity Commons**

Present:	Kara Pelech	Keith Hudson	Vivian Abboud
	Lori Fleck	David Spiess	Nikki Bradshaw
	Jeanette McMillan	Mariette Stad	Kathy Hartman

1. Meeting called to order at 7:15 PM

2. Approval of Agenda

- Keith Hudson motioned to accept the agenda and was seconded by David Spiess.

3. Review of minutes from January 17, 2018 meeting

- The date on the minutes was erroneously printed with a November date instead of January.
- Vivian Abboud motioned to accept the minutes and was seconded by Mariette Stad.

4. Treasurer's report

- Nikki Bradshaw presented financial reports for both the chequing and savings accounts (see attached).
- Nikki will file the Annual Return for 2018.

5. Casino Report

- The next casino will be held at Casino Edmonton on Argyll Road during the 4th quarter of 2019.
- A cheque has been received for \$78,641.05 from AGLC for the casino that we operated on November 15 & 16, 2017 at Casino Yellowhead. Motions were made as follows as to what some of these funds will be spent on and how much will be allocated for these items:
 - ❖ Vivian Abboud motioned that a maximum of \$1,200.00 will be spent on art drying rack(s) for the Art Department. Kathy Hartman seconded this motion. All were in favor.
 - ❖ Mariette Stad motioned that a total of \$24,136.52 will be spent on new fitness equipment which will include (but not limited to) weight benches, weights, treadmill, crosstrainer, stationary bikes. Keith Hudson seconded this motion. All were in favor.
 - ❖ David Spiess motioned that a total of \$6,529.78 will be spent on lighting for the Drama Department. Keith Hudson seconded this motion. All were in favor.
 - ❖ David Spiess motioned that a total of \$6,800.22 will be spent on new art easels for the Art Department. Kathy Hartman seconded this motion. All were in favor.
 - ❖ A power sweeper was also requested for approximately \$8,100.00. We will review this purchase at the June meeting.
 - ❖ Art display cabinets were also requested. Cost needs to be confirmed. We will review this purchase at the June meeting.
- Keith Hudson attended a Gaming Information for Charitable Groups seminar. Some of the points that the group was looking for clarification were:
 - ❖ Volunteer payment – “Volunteers cannot be paid from gaming revenue or from any other source of revenue for their services, including: cash payments, vouchers from a bingo facility which can be exchanged for cash (e.g. at the concession) or receiving money, goods or services for personal use, from individuals that provide premises, services, equipment or supplies to events sponsored by the volunteer group”. In essence, only “Thank You” greeting cards can be given to the Casino Angels. Absolutely no cash, gift cards or anything of monetary value can be given to them.

- ❖ Diverting funds during a school revitalization – “Disbursements of gaming proceeds must be made within 24 months of receipt of the funds. Requests to extend this period may be made, but they must include a supporting business plan and the prior written approval of the AGLC. The business plan must include: 1) a written explanation why the proceeds have to be accumulated beyond 24 months; 2) any other sources of revenue associated with the planned project or event; 3) a list of expenditures associated with the planned project or event; and 4) timelines for the anticipated disbursement of the accumulated proceeds. A group that fails to comply with the 24 month requirement may be subject to AGLC-directed sanctions, such as suspension of gaming licences, revocation of gaming licences, and/or directives to donate all gaming proceeds to other eligible charitable organization as approved by the AGLC.”

6. Date of next meeting

- June 20, 2018 at 7:00 PM
- This meeting will also be the AGM.

7. Meeting Adjourned at 8:00 PM

These minutes are based on the writer's interpretation and are considered to be an accurate recording of the items discussed. Any discrepancies and/or omissions should be reported to the undersigned in writing or brought up at the next regular meeting.

Lori Fleck - Secretary
Holy Trinity Parent Society of Millwoods