

Grade 10, 11 and 12 Registration procedures for August 28, 29, and 30 2017

A warm welcome back to all students. We hope you are enjoying your summer and at the same time we are looking forward to the start of the school year. The staff is preparing to ensure you have a successful start to the new school year.

Please note the following dates and times:

Grade 12 on **Monday August 28th**

8:30 AM – 11:30 AM for last names starting with A-L

12:30 PM – 3:30 PM for last names starting with M-Z

Grade 11 on **Tuesday, August 29th**

8:30 AM – 11:30 AM for last names starting with A-L

12:30 PM – 3:30 PM for last names starting with M-Z

Grade 10 on **Wednesday, August 30th**

8:30 AM – 11:30 AM for last names starting with A-L

12:30 PM – 3:30 PM for last names starting with M-Z

This is the order of the registration process:

Step 1: Students must have a **full course selection**. If **not** you must go to room 178 to make course changes. If you do not need course changes move directly to Step 2. All New registrations must come to the office.

Step 2: Once your courses are set, make your way to the cafeteria where you will have your ID picture taken. You will need your ID for everything in High school so do not lose it. Students will be charged \$5.00 to replace lost/stolen ID Cards.

Step 3: If you are paying online for both your fees and bus passes move directly to Step 4. Please pay online prior to September 5. If paying in person take a ticket and wait until you are called to pay school fees (cash, debit, VISA, MasterCard only, NO Cheques), purchase your September bus pass and receive your locker assignment. Payment options are available upon request.

Step 4: Present your ID card and a printed copy of your courses to the book room to receive your textbooks. You must return textbooks to the bookroom for any course changes that are dropped/added.

Step 5: Locate your locker and open it. Put all your textbooks/supplies into your locker and return to school on September 5th at 8:15 AM grade 10's only, September 6th 8:15AM for all grades. Your registration is complete!

Step 6: if you need course changes after the start of the year, you will sign your name to a form at the front reception desk and you will be called down to the office to make any additional changes needed.

Student must print a copy of their timetable from PowerSchool and bring it with them on their registration day. During this time students will be assigned lockers and a lock, pick up textbooks, and have pictures taken for their photo ID, school fees and bus pass fees. **To avoid long lineups, parents are encouraged to pay fees online, through PowerSchool.** Instructions can be found on our website. <http://www.holytrinity.ecsd.net/>

Timetables: Timetable are available on PowerSchool. All grade 10 and 11 students must have a course load of 8 full blocks. Grade 12 students must have a course load of a minimum of 6 full blocks. Once you review your timetable, and if you notice that a course is missing, or you have taken one of the courses during summer school you must have your course changed prior to picking up your text books. If you have taken a course in summer school, **please ensure that you bring documentation that you have completed the course.** Staff will be available in Room 178 to complete course changes on the date and time of your registration.

School pictures: will be taken at this time. Picture packages are available for purchase. Please review the information available on the website regarding student individual pictures. All pictures will be taken on the date of your registration. If you are away on this day, there will be an opportunity to have pictures taken on September 5th.

School Fees: There is a basic fee of \$90.00 for Supplemental Fee's. There will be a charge for complimentary courses based on the course to a maximum of \$150.00.

Supply Lists: Students may purchase whatever is most convenient for them. (ie: duo tangs, binders, paper, coiled books etc.) If anything specific is required, the teacher will request it. All students are required to have a graphic calculator to support the Math and Science Program. The Math and Science Department suggests the TI84 or the TI84P+. **Please DO NOT purchase the TI89 or the TI-Inspire.**

School Dress: Shopping for new school clothes is always an exciting venture and there are a few things we would like you to keep in mind. Remember that Holy Trinity is a Catholic High School, so choose clothing that is suitable to our Christian atmosphere. Please see school code of conduct posted on our website for more information.