



HOLY TRINITY CATHOLIC HIGH SCHOOL

7007 - 28 Avenue • Edmonton, AB T6K 4A5 • Ph: 780 462-5777 • Fax: 780 462-5820
www.holytrinity.ecsd.net

February 26, 2019

Dear Parents & Guardians of Grade 12 Students:

As we approach Graduation season, we wanted to provide you with some important information.

Graduation Commencement (**May 24, 2019**) and Banquet (**May 25, 2019**) will both take place at the Edmonton Convention Center (formerly the Shaw Convention Center)

9797 Jasper Avenue; Edmonton AB.

Commencement Information

- ✓ Friday May 24, 2019 @ 7pm
- ✓ Seating is first come first serve (doors open at 6:00)
- ✓ Limit of 4 GUEST tickets per student (ticket for grad is not included in this, the school provides their ticket)
- ✓ \$10.00 per ticket (under 2 is free but these children will need to be on laps.) **Any child over 2 MUST purchase a ticket and have their own seat.**
- ✓ Tickets go on sale April 1, 2019 @ 8am. On April 15 @ 8am the remaining tickets will be available for students who wish to purchase more, so please get your tickets right away.
- ✓ Please note: after April 15 we will be unable to guarantee any tickets for the commencement.

Banquet Information

- ✓ Saturday May 25, 2019 @ 6:30, Doors open @ 5:45
- ✓ \$75.00 per ticket (no children under 10 please) Graduands MUST ALSO purchase a ticket
- ✓ Tickets go on sale April 1, 2019 @ 8am
- ✓ Tables seat a maximum of ten people. If you wish to sit with a particular family, then you should request to sit at the same table when making the reservations online. Any seating requests done after purchasing will not be possible. Following dinner, however, guests are free to join other tables. If you do not fill the entire 10 seats at a table, those additional seats will be available for other families to purchase
- ✓ Please note: tickets are first come first serve so be sure to purchase early

- ✓ Please DO NOT purchase tickets for other students. All tickets for the graduands must be in their name. We hand tickets out based on the grade 12 student so if they purchase for other grade 12's it gets complicated
- ✓ Please enter the EXACT names of the guests when purchasing tickets
- ✓ Please complete the notation for any dietary restrictions when you purchase the tickets. Any dietary restrictions that are not noted at the time of purchase will NOT be able to be accommodated by the venue

HOW TO PURCHASE TICKETS

- ✓ Tickets can be purchased through Parent PowerSchool
- ✓ Prior to April 1, please pay any outstanding fees. If there are any fees on the account tickets will not be able to be purchased
- ✓ Please contact the school ASAP if you are unable to access Parent PowerSchool

IMPORTANT NOTES

- ✓ All ticket sales are non-refundable
- ✓ Tables cannot be switched after purchased
- ✓ ALL tickets sales will close April 30 @10 pm. After this NO tickets can be purchased to banquet and any remaining commencement tickets will need to be purchased at the door
- ✓ Please bring commencement and banquet tickets with you to the event. If to you do not have the tickets you will not be permitted entry
- ✓ All gowns must be returned at the venue directly following commencement. **Any gowns return late will be charged a \$30 late return fee. If gowns are lost or not returned, there will be a fee of \$110.**
- ✓ Please be aware that due to district policy, no alcohol will be sold or permitted at either event
- ✓ If your child has not submitted their baby picture to the Google Classroom for the commencement slide show, please ensure they do it before April 1 or it will not appear in the slide show. If you are unable to do this, please email it to Carla.Lowerison@ecsd.net. Please RENAME the file as Last Name, First Name of the student.

Please contact Carla Lowerison (Carla.lowerison@ecsd.net) or Katie Wojcicki (Kathryn.Wojcicki@ecsd.net) with any questions or concerns.

Thank you!

Holy Trinity Admin & Grad Committee

