



## ARCHBISHOP O'LEARY HIGH SCHOOL

8760 - 132 Avenue, Edmonton Alberta T5E 0X8 Tel: 780 476-6251 Fax: 780 472.2579

### Online Registration at Edmonton Catholic Schools

#### Register your child for school from the comfort of your own home.

Edmonton Catholic Schools (ECSD) offers online registration.

**This process is for out of district students only. If the student is already with Edmonton Catholic, the junior high school will tag them to the school within their boundary.**

Avoid long line-ups at the school office – register your child using our simple online process. Schools provide computer access to those who do not have Internet service.

#### It's easy. Here's how:

##### **NOTE for Temporary Residents**

- If you are registering for 100 Voices Pre-Kindergarten, please complete the online registration form.
- If you are registering for kindergarten through to grade 12, you must contact One World...One Centre at 780-944-2001 to register your child.

1. Visit [www.ecsd.net/registration](http://www.ecsd.net/registration) and then click the New Student Registration button
2. Locate your designated school by typing in your address, program if applicable and grade in the School Finder Tool. Scroll down the page and click on your school from the list provided. This will take you to our online registration portal.
3. If you don't have an account, click the Create Account button and complete the form.
4. Sign-in to your account to be directed to the online registration form.
5. Enter the student's first and last name, and their date of birth. Click the Add Student button.
6. Read the introduction and continue through the registration form making sure to answer all fields marked required.
7. Click Submit. If you missed any information, you will be prompted.
8. A submission confirmation page will display when the form is completed\*. To register another child, click the "add another student" link. Enter the student's first and last name, and date of birth. To save -me, choose Import when adding your next student. When you are finished, click the "Save & Log Out" link.