

St. Paul SAC (School Advisory Council) Meeting Minutes

Monday May 7th, 2018 6:30pm

1. Opening Reflection- Provided by Heidi Benoit
2. Crystal J. made a motion to approve Minutes from March 8th, 2018. Seconded by Joanne A. Approved.
3. Administration Report-Theresa Antonakis, Principal
 - a. Teresa started by thanking all the parents and Staff Appreciation committee for a wonderful week.
 - b. Introduced incoming principal Gina Almquist.
 - c. New Hours of Operation for the 2018/2019 school year. These changes are due to transportation changes where St. Paul shares a bus with Our Lady of Victories. Kindergarten morning bell and start time 8:22am with a dismissal at 11:24am. (to account for a 36 minute spread for the afternoon bus) Grades 1-6 will be 8:22 am bell with a 3:00 dismissal. With the lunch break beginning at 12:00-12:40pm.
 - d. Fees for 2018/2019 school year will be set as follows Grades 1-6 \$50 and K-\$30
 - e. Teresa has submitted to the district a field trip budget of \$125 per student.
 - f. YMCA has accepted St. Paul as a location for Before and After School Care. St. Paul has offered the use of the stage and gym. A survey will be sent out judging interest from parents as YMCA has requested at least 30 students to make the program possible.
 - g. Grade 6 PAT begin on Thursday with part A the writing portion.
 - h. June 6th Parent Appreciation coffee drive through with two locations this year to accommodate parents who drop off on the southeast side of the school. Morning bell will ring at 9:00am this day so parents can enjoy the teacher's company.
 - i. Year End field trips are being booked, reminder to check the google calendar for dates.
 - j. May 24th grade 6 camp. Info coming out soon.
 - k. May 24th Family BBQ Info to be sent out right away. Volunteer/Order forms printed and available at SAC.
 - l. Parents are asked to email the office if their child has received any sacraments this year so they can be recognized at the yearend mass and in the newsletter.
 - m. June 10th Confirmations will be held at St. Johns church
 - n. The "100 Lunch's" social justice project will run again this year as the request for money was approved. Info will be coming soon.
 - o. June 25th Games Day will be organized by Sport Ball instructors. Grades will likely be split into am/pm groups to accommodate coach/student ratios. Hot lunch will be available this day (Little Village)
 - p. June 27 Year End Mass at 9am.
 - q. June 28th Grade 6 Farewell. Last day of school.
 - r. Division 2 Yoga is complete with Division 1 beginning May 10th.
 - s. School Start a new supplier is being arranged for the school supply lists. This will allow parents to order only the items needed instead of the entire package as with the current supplier. Supplies will still be delivered to the school. Lists and order instructions should be coming out in the next few weeks.
 - t. Discussed 2018/2019 enrollment to date:
 - i. K-33 will have two classes as long as numbers stay up. Began polling parents to see if there are any volunteers for afternoon kindergarten.
 - 1-22 one class
 - 2-30 one and a half class with support. OR hopefully a CIF grant will come through and can split into two classes.
 - 3-27 one class
 - 4-32 one class
 - 5-32 one class
 - 6-53 two classesTeaching assignments are still in the works and have not been confirmed.

4. Council Report-Christin Bryant, Chair
 - a. Last meeting of the year, if the need arises we can hold another.
 - b. SAC executive are happy to remain in their positions, however new volunteers welcome to put names forward. Executive voting and committee chair appointing to come later in the meeting.
5. Committee Reports:
 - a. 21st Century of Learning- Michelle Bessette, Heidi Gibb, Heidi Benoit
 - i. Plant fundraiser coming up May 15th.
 - b. Casino- Tami Lackey
 - i. Dates have been set for Saturday December 15th and Sunday December 16th. There will be a morning and night shift for each day. Key positions will need to be filled out ASAP and Tami passed around the sign-up sheet.
 - c. Environmental Enhancement-Cristina Swinnerton & Barb MacDonald
 - i. School yard spring cleanup being held Saturday May 12th at 10am.
 - ii. Received the emerald grant for mulch.
 - iii. There is a signup sheet for volunteers willing to weed/water in the summer months.
 - iv. Barb is following up regarding an extra garbage can in the playground.
 - v. Gardening club begins May 15th. Crystal has requested additional help come fall with the harvest, as she will be unavailable.
 - vi. Both Cristina and Barb will be stepping down as committee chairs.
 - d. Fundraising- Stefanie Howse
 - i. Stephanie will be stepping down as Chair.
 - e. Hot Lunch-Miranda Jones
 - i. Hot lunch is running smoothly as both Lunch Lady and Healthy Hunger orders are done online. With only the need of volunteer servers for delivery. Both options are set up as fundraisers with the school currently receiving the kick-back cheques.
 - ii. Approximately 15% of students order from Lunch Lady and about 40-50% order Healthy Hunger on a regular basis.
 - f. Parish Liaison- Heidi Benoit
 - i. Heidi will be stepping down as chair.
 - ii. Laura Fraser volunteered to take over as chair.
 - g. Family Dance- Lisa Sadd
 - h. Family BBQ- Andrea Archimowitz
 - i. Andrea will be stepping down as chair.
 - ii. Volunteer signup and order forms were passed out at the meeting and will be sent out tomorrow.
 - iii. Ana Mercuri volunteered to take over as Chair.
 - i. Staff Appreciation- Stefania Valle & Tara Heron
 - i. 63 families helped to contribute in some form. Committee raised \$1340 in donations which leaves a surplus of \$223 to be used next year. Committee thanked the Paranych family for sponsoring the luncheon, the Glowicki family for the floral arrangements, as well as the numerous sponsors: Italian Centre, Cobs, DeRose Meats, Bliss Bakery, and Little Village.
 - j. Yearbook Committee- Stefania Valle & Tracy Hawkins
 - i. Deadline for ordering will be May 30th. No Exceptions
 - ii. Books cost \$28 this year and only online orders. Find the link on the school website.
 - iii. New supplier for next year.
 - iv. Reminder to submit photos to stpaulmemories@gmail.com
 - k. Pancake Breakfast- Amy Mackenzie
 - i. Amy Mackenzie and Teryl Sporns will be Co-Chairs for next year.

6. New Business

- a. Voting of SAC Executive (Theresa Antonakis took over for this portion of the meeting.)
 - i. Chair-Amy nominated Christin Bryant. No others nominated. Votes held. Christin Chair.
 - ii. Vice-Chair- Amy nominated Belinda Smith. No others nominated. Votes held. Belinda Vice-Chair.
 - iii. Treasurer- Amy nominated Christine DeRose. No others nominated. Votes held. Christine Treasurer.
 - iv. Secretary- Amy nominated Amanda Tindill. No others nominated. Votes held. Amanda Secretary.
- b. Appointing of Committee Chairs
 - i. 21st Century of Learning- Michelle Bessette and Heidi Gibb
 - ii. Grant application-Nadine Morris
 - iii. Casino-Tami Lackey and Heidi Paranych
 - iv. Environmental Enhancement-Vacant
 - v. Fundraising- Vacant
 - vi. Hot Lunch-Miranda Jones
 - vii. Parish Liaison-Laura Fraser
 - viii. Family Dance- Lisa Sadd
 - ix. Family BBQ- Anna Mercuri
 - x. Staff Appreciation- Stefania Valle & Tara Heron
 - xi. Yearbook Committee- Stefania Valle & Tracy Hawkins
 - xii. Pancake Breakfast- Amy Mackenzie and Teryl Sporns

7. Meeting adjourned at 7:37pm. Next meeting to be held in the fall.

St. Paul PAS (Parent Advisory Society) Meeting

1. Treasurer's Report/Financial Overview- Christine DeRose

May 7, 2018

St. Paul Parent Advisory Association Meeting
Treasurer's Report/ Financial Summary

1. Account Information

1.1. St. Paul PAC Account Balance: \$33,698.59 (as at May 7, 2018)

- 2017/2018 Our Money for our Kids Year to Date (24 Families) ~ \$ 3,980.00

1.2. Casino Account Balance: \$26,171.11 (as at May 7, 2018)

- Once all Approved Expense are paid, Casino account will have approximately \$ 12,300.00 by the end of this year.

2. Action Item(s)

2.1. Funding Requests

- Gardening Club Supplies
- Welcome Coffee for September 2018
- Departing Staff Gifts
- 2018/2019 School Year fieldtrip allowances as listed below

The following funds will be used from the Casino account in the 2017/2018 school year – totaling \$ 10,500.00

- a) Skating Kindergarten & Fieldtrips (\$1300)
- b) Skating Grade 1 & Fieldtrips (\$1300)
- c) Active Academy Grade 2 & Fieldtrips (\$2500)
- d) Biking Grade 3 & Fieldtrips (\$1300)
- e) Swimming Grade 4 & Fieldtrips (\$1300)
- f) Nourish Me Grade 5 & Fieldtrips (\$1300)
- g) Grade 6 Camp & Fieldtrips (\$1500)

In previous years we have spent our Casino and Fundraising money on some of the following items:

- Free hot lunch for students in September
- Subsidizing Staff Appreciation Week if Required
- Pancake Breakfast in December, Shrove Tuesday in February
- Fun Day and Family BBQ in June
- Cultural Experiences
- Artist in Residence programs
 - o Words Change Worlds Writing Residency, Yoga, Alberta Opera
- Fieldtrips for each grade level (see Casino list above)
- School technology (ipads, smart boards etc.)
- Library books and Software
- School furniture
- 21st Century Learning Initiative

2. Funding Requests:

- a. Amy made a motion for \$10,500 to subsidize class field trips for the 2018/2019 school year as listed in part 2 of treasurer's report. Ana seconded this motion. Granted.
 - b. Crystal made a motion for up to \$300 to purchase gardening supplies. Cristina seconded this motion. Granted.
 - c. Tracy made a motion for up to \$150 to be spent on September's Welcome Coffee. Heidi P. seconded. Granted.
 - d. Heidi P made a motion for up to \$400 to be spent on departing staff gifts. (\$100 for retiring teachers and \$50/teacher leaving.) Teyrl seconded this motion. Granted.
 - e. Tracy made a motion for \$1000 to purchase 50 pro team uniforms for St.Paul. Joanne seconded. Granted.
 - f. Tracy made a motion for \$1250 to be spent on Fun Day Sportball. Amy seconded this motion. Granted.
 - g. Tara made a motion for \$250 to cover the cost of bussing students for the 100 Lunches social Justice project. Stefania seconded this motion. Granted.
3. As this is the final meeting of the year Theresa thanked the executive for all their hard work.
 4. Joanne made a motion to adjourn meeting at 8:00pm. Seconded by Ana. Meeting Adjourned.