

St. Basil Student Code of Conduct 2017-2018

All students at St. Basil School have the right to learn in a welcoming, caring, respectful, and safe learning environment. Students need to show they respect and care about learning by how they act towards the school, staff, and other students. This policy is rooted in our District's foundation statement, District Policy, and is also in keeping with our school mission statement and the *School Act*. We affirm that the rights set out in the Alberta Human Rights Act and the Canadian Charter of Rights and Freedoms are afforded to all students and staff members within St. Basil School.

Please remember that consequences other than those listed below may be applied at the discretion of staff. There may also be consequences for situations other than those listed below if they contravene the spirit of our code of conduct and positive expectations. This policy is reviewed each spring and adjusted annually by the school staff. It is reviewed with students at the beginning of the school year.

We know that there are many things to consider regarding poor behavior choices including frequency of behavior, its intent, and the individual(s) involved. The first course of action is always to correct the poor behavior choice. Action taken by the school will, therefore, be appropriate to the situation as well as the child(ren) involved. We know that schools with effective behavioral systems have the following:

- School environment that is focused on effective and consistent behavioral expectations
- Staff focused on the needs of the students
- Ongoing guidance and assistance with behavior is provided
- Behavioral expectations are clearly communicated and consistently applied
- Positive and proactive approach to student conduct
- Emphasis on positive student behavior
- Teachers who handle routine classroom management
- Students who have a sense of belonging to the school
- Parental support, as parents have the greatest influence with respect to their children
- Safe setting for students, staff, and visitors
- Positive behavior modeled by staff and students

BULLYING

Students must conduct themselves in a way that promotes an environment that is free of physical, emotional, or psychological risk. They must be an active part of creating a welcoming, caring, respectful, and safe environment. *Bullying is repeated and hostile or demeaning behavior by an individual in the school community where the behavior is intended to cause harm, fear or distress to one or more other individuals in the school community, including psychological harm or harm to an individual's reputation.* Bullying of any kind is unacceptable:

- Students will respect the rights of others in the school
- Students will refrain from, report, and not tolerate bullying or bullying behavior directed toward others in the school, whether or not it occurs within the school building, during the school day, or by electronic means
- Students will report any suspected incidents of bullying to a teacher or to the administration. Students should also report such incidents to their parents.

DISCRIMINATION

Pursuant to the *Alberta Human Rights Act and the Canadian Charter of Rights and Freedoms*, students and staff members are protected from discrimination. More specifically, discrimination refers to any conduct that serves to deny or discriminate against any person or class of persons regarding any goods, services, accommodation or facilities that are customarily available to the public, and the denial or discrimination is based on race, religious beliefs, color, gender, physical disability, mental disability, ancestry, place of origin, marital status, source of income, family status, or sexual orientation.

CARE OF PROPERTY

Students need to have a clean and orderly environment in order to maximize their learning. All members of the school are stewards of the building and its contents.

To show care of property and stewardship, all students are expected to:

- Remove clutter and garbage from all areas of the school, including their desks, lockers classrooms, the hallways, and the playground
- Use garbage cans and recycling bins
- Return the materials that they borrow from others in a timely manner and in the same condition it was in
- Be responsible for their own materials and property
- Have a sense of collective responsibility: Everyone helps
- Remove their outdoor footwear at the entrance in wet weather and throughout winter

SAFETY

Students must conduct themselves in a way that promotes an environment that is free of physical, emotional, or psychological risk. They must be an active part of creating a safe and caring school.

To be safe and caring, all students are expected to:

- Speak and act kindly to all others
- Walk at all times in the school common areas and classrooms
- Remain in their designated areas
- Report unsafe or bullying behavior to the nearest supervisor
- Respect personal boundaries
- Play non-contact games
- Follow this code of conduct at all times

APPEARANCE/DRESS

As members of Edmonton Catholic Schools, students are expected to dress in a way that reflects Gospel values. The administration will communicate clearly with students about the dress code. Students will comply with the administration on decisions about the dress code.

To dress in an appropriate manner, all students are expected to:

- Be modest in their dress
- Dress appropriately for the weather
- Have indoor and outdoor shoes in order to maintain a clean environment
- Wear clothing that completely covers all items that are considered underwear
- Remove all hats in the building
- Wear clothing free from offensive language, graphics, or inappropriate symbols

SCHOOLYARD

Students are expected to play in ways which promote a safe and caring community.

To keep our schoolyard safe, all students are expected to:

- Play respectfully and include all who want to play
- Respect others' personal space
- Choose appropriate games that are safe and do not use physical contact
- Remain inside the school boundaries

COMMUNITY MEMBERSHIP

We are a Catholic community. All members of our community are expected to reflect the values that are the essence of our Catholic identity both in school and when they are out in public as part of a school activity.

To demonstrate good community membership, all students are expected to:

- Act respectfully
- Respect the property of the community and peers
- Demonstrate courtesy to others
- Use respectful and appropriate language
- Promote inclusion
- Demonstrate tolerance of culture, language, and gender
- Follow the rules that are specific to out-of-school locations and transportation
- Demonstrate the core values of Edmonton Catholic Schools

ROLE OF PARENTS

The parent is a partner in the education of the parent's child. As such, the parent has a responsibility to:

- Act as the primary guide and decision-maker with respect to the child's education
- Take an active role in the child's educational success
- Ensure that the parent's conduct contributes to a welcoming, caring, respectful, and safe learning environment.

INFORMATION SHARING AND COMMUNICATION

In order to ensure that students, staff, and families are always well informed, students and families are expected to:

- Use the agenda books on a daily basis (elementary students only)
- Access Power School regularly to monitor attendance and marks (at the junior high level)
- Read the school newsletters and the school website regularly
- Take all mail home to parents on the day it is received
- Bring back all forms immediately
- Put communication to the school in writing in the agenda (elementary) to minimize phone disruptions to the learning environment and to ensure that information is not lost verbally

DIGITAL CITIZENSHIP

We live in a society that is full of technology. Students need to use both school and personal technology in a manner that respects the learning environment, the law, and the privacy of members of our community. In order to demonstrate good digital citizenship, students are expected to:

- Keep cell phones and personal communication devices in their lockers and turned off throughout the school day, **unless staff request the use of technology to enhance learning**
- Refrain from all photo and video taking at all times, including while on the yellow bus
- Read, sign, and follow the ECSD acceptable use agreement commencing at the beginning of each school year
- Perform only the tasks that they are asked to do on school-based technology
- Report all abuse of school-based technology to the teacher immediately
- Take excellent care of all school-based technology
- Keep their user names and passwords secret
- Ask questions if they are unsure if their actions are acceptable

POSSIBLE CONSEQUENCES FOR FAILURE TO MEET EXPECTATIONS

Our goal is to give children the skills, knowledge, and attributes that they need to be responsible and productive citizens. The consequences for failure to meet an expectation depend on the student's age, maturity, the specific situation, and the conduct history of the student. The range of possible preventative procedures, supportive procedures, and consequences that can be applied when a student breaches our Code of Conduct include:

- Redirection of the student using verbal or spoken cues
- Confiscation of distracting or inappropriate objects, which may have to be returned to the parent (i.e. cell phone, iPads, laptops, iPods and any other wireless devices)
- Time out
- Detention
- Apologizing in written or verbal form
- One-on-one conversations with students
- Contact parents
- Loss of privileges
- A meeting with student, parents, and staff
- School team intervention (administration, FSLW, STAY advisor, social worker)
- Police involvement
- Ongoing attendance problems and "lates" may be referred to the Alberta Attendance Board
- Alternative schooling
- In-school suspension in accordance with section 24 of the *School Act*.
- Out of school suspension in accordance with section 24 of the *School Act*.
- Expulsion in accordance with section 25 of the *School Act*.

A continuum of supports will be provided to students who are impacted by inappropriate behavior as well as for students who engage in inappropriate behavior.