

DRESS CODE

Students are required to wear clothing appropriate for a school/work environment and school related activities. Where necessary, school staff will discreetly approach students who are not appropriately attired and ask them to change and refrain from wearing the same outfit in the future. In appropriate clothing includes but is not limited to:

- * Plunging necklines, backless clothing or bare midriffs
- * Headwear (Hats, Bandanas etc.) that are not for religious or medical purposes
- * Bottoms that are shorter than student's fingertips.
- * Clothing containing offensive/inappropriate logos or words
- * Any item of clothing that exposes underwear (low pants, see through tops, muscle shirts that are low cut on the sides)
- * Certain courses may require specific items of clothing. These items will be outlined by individual course teachers

ELECTRONICS POLICY

Students are able to access our wireless network under the following conditions:

- * Students are responsible for the security and safety of their own devices.
- * Personal devices such as cell phones are not to be taken into test or examination.
- * The District assumes no responsibility for the safety, security, loss, repair or replacement of a student's personal devices.
- * **Personal devices are to be kept on silent mode during the school day, put away in lockers.**
- * The use of personal devices and the wireless network is for class time and under teacher direction and supervision only.
- * The use of the network and personal devices is for educational, not social use.
- * Sharing of devices is only permitted if students are working together. Students should not allow other students to use their personal devices.
- * Use of cameras and video recording devices is permitted under teacher supervision only. No school pictures or videos of any kind may be posted on any social media or personal sites.
- * Teachers will review internet etiquette with students.
- * Teachers and administrators have the right to "search" student-owned devices – including cell phones - if they have reason to believe that the device has been used inappropriately.
- * Student devices will work from the "Cloud" and will follow the same internet safety precautions and sites as if they were in a wired lab, in other words, sites like "Instagram" or "Snapchat" will not be available for student use while at school.

Students Must:

- * Follow all ECSD policies and administrative procedures regarding responsible use of technology.
- * Take full responsibility for, and respectfully use, IT resources and equipment available to them.
- * Take responsibility for their actions when using technology, always respecting the rights and privacy of others.
- * Be mindful of internet/network safety protocols
- * Keep personal information secure, including age, address, phone number.
- * Keep passwords confidential and refrain from sharing them – even with friends.
- * Report any inappropriate material, security, or network problems to a teacher, administrator, or system administrator.
- * Recognize that not all information found on the internet is true and accurate. Assess information found on the internet carefully.

ELECTRONICS POLICY (continued)

CELL PHONE USE DURING SCHOOL HOURS:

Student's personal devices and/or cellphones are to be kept on silent mode/off, in their lockers during class time. Students may use them only during the lunch hour.

Students who use cell phones during class time, without teacher permission, can expect one or all the following:

- * Confiscation of phone by the teacher for remaining class time.
- * Confiscation of phone by the teacher for the remainder of the day (to be held in office by School Administration)—student pick up at dismissal.
- * Confiscation of phone for the remainder of the day by School Administration - Parents/ Guardians contacted for pick up from an administrator.

Please note: Parents must drop by the office in person to pick up their child's phone.

Phone calls will not be considered permission for students to get their cell phones back.

ENTRANCES

DOORS OPEN AT 8:00 a.m. Students may enter school, through the front doors, at 8:00 am unless they are involved in a supervised activity. Students are expected to clean their footwear to the best of their ability prior to entering the school. For reasons of safety, the parking lot is out of bounds. NO driving, walking or riding your bike through the staff parking lot.

EXTENDED VACATIONS

Many families take holidays or must travel outside scheduled school holidays. While we understand that parents/guardians may need to take students out of school for an extended period of time, it is vitally important that students take the responsibility to catch up on missed assignments or plan to complete assignments ahead of time.

A "Planned Absence" form is available at the office for students to fill out with any assignments that must be completed while they will be away (or at an alternate time). This form must be signed by each core teacher and submitted to the office at least one week prior to the date of the scheduled absence.

FLEX

Flex Time is offered on the fourth Thursday of every month. It provides student with the opportunity to make choices to best meet their own individual learning needs and allows them to take part in educational opportunities that may not otherwise be able to experience due to programming limitations.

Students may choose from a variety of sessions in areas that they are interested in or in which they need extra help. The purpose of flex is varied, it can include a review of concepts, extra time for projects and assignments, as well as, extension activities for those who may not require review or extra time. Flex time may also be used for field trips and special events. During weeks when there is a long weekend, blocks that were lost due to a holiday may be made up on a Flex Thursday.

Please note:

Due to the minimum required minutes and the complexity of the Spanish Bilingual program schedule, 2 out of the 4 Flex blocks will be mandatory Spanish Bilingual blocks.

Flex is a part of our regularly scheduled school week; it is not an option. Students are expected to attend every Thursday during the school year.

HEALTH HUT

St. Hilda offers students a variety of food for sale during the lunch hour. Certain hot food dishes are not offered on a regular basis, students are informed that they are for sale during morning announcements. There are also two vending machines in the school that carry healthy snack and drink options.

HOMEWORK

The teachers of St. Hilda Junior High strictly enforce punctuality of assignments. All deadlines for assignments are to be respected by students. Students are given ample time in class to complete assignments. Homework often only occurs if students are not using classroom time effectively.

Assignment completion:

- reinforces lessons taught during class time.
- gives students extra drill in areas where they may need practice.
- provides an opportunity for students to study and to prepare for examinations.
- teaches students time management.
- helps students develop self-reliance and good study habits.
- enables parents to see their children's progress.

Parents can help!

There are many ways parents can help with homework. These include:

- providing a quiet, consistent place to work (no T.V. or phone calls)
- helping children organize their time for assignments.
- providing information and knowledge for projects. Too much help, however, may reduce the effectiveness of the homework given.
- reinforcing advantages of doing regular homework.

LOCKERS

School lockers remain the property of St. Hilda and Edmonton Catholic Schools. They are assigned for student use. Students are expected to use their locker in an appropriate manner. **The staff reserves the right to open and inspect lockers at any time.**

Students are required to purchase a combination lock from the school, give the combination to their homeroom teacher, and keep the combination confidential. Lockers are to remain locked during the school day. Backpacks must be put away in lockers for the day. Students must collect their materials and be ready to learn for the morning and afternoon classes.

Lockers are not to be accessed during class time or our outside regularly scheduled locker breaks.

A **second lock** must be purchased for Phys Ed locker use. Personal items must be locked during all physical education classes and during extracurricular athletic activities. The school will not be held responsible for items that are lost due to students' inability to store items safely.

POWER SCHOOL

We believe it is imperative that parents be well informed as to their child's academic progress. PowerSchool is available for parents of students in ECSD. Parents may login to the Power School portal to view their child's class assignments, grading information, report cards, attendance and scheduling information. This program allows parents to easily communicate with teachers via e-mail or receive automatic notification of unexcused absences, missing assignments, or failing grades. ***PowerSchool also allows parents to pay fees online.***

PRIDEWEAR

A large selection of St. Hilda Pride Wear clothing and gear is available for purchase on our online Hawks Store: <http://sthildahawks.entripyshops.com/>

SCHOOL CLEANLINESS

Take pride in your school! The custodial staff is responsible for maintaining the school in terms of temperature, cleanliness, and repairs. These duties can be fulfilled best if the custodians have the co-operation of all who enter the building. Everyone is reminded to put litter in garbage bins and pop cans/milk cartons in a recycling container. Remove wet or dirty footwear. St. Hilda is an environmentally friendly school.

STUDENT RECOGNITION

St. Hilda Junior High would like to acknowledge those students who demonstrate exceptional academic ability. To identify these students the following criteria have been developed.

To receive **Honours** a student must achieve:

- Core average of 80% (Language Arts, Mathematics, Social Studies, Religion and Science) with no mark less than 70%.
- No mark below 70% or Proficient in **any other subject.**

Students who achieve the above criteria in any term will be recognized for **Honours** for that term and students who achieve this in their final grades will be recognized for **Honours** at year end.

To receive **Honours with Distinction** a student must achieve:

- Core average of 90% (Language Arts, Mathematics, Social Studies, Religion and Science) with no mark less than 80%
- No mark below 80% or Exemplary in **any other subject**

Students who achieve the above criteria in any term will be recognized for **Honours with Distinction** for that term and students who achieve this in their final grades will be recognized for **Honours with Distinction** at year end.

PROGRAM OF STUDIES

CORE COURSES (Grade 7-9)

Religion	Language Arts	Science
Social Studies	Mathematics	Physical Education / Health

INTERNATIONAL SPANISH ACADEMY (ISA) /SPANISH BILINGUAL PROGRAM

Students enrolled in the Spanish Bilingual Program are required to take 35%-50% of their school minutes/courses in Spanish. At St. Hilda mandatory Spanish classes include Spanish Language Arts, Health, Religion and Spanish Option Classes.

RELIGION

Our mission in Edmonton Catholic Schools is to provide a Catholic education which inspires and prepares students to learn, to work, to live fully, and to serve God. Religion classes are scheduled three times per week in homeroom classes. Students are encouraged to learn more about their Faith, engage in activities that broaden their Faith development and participate in school celebrations and other liturgical based events.



RELIGIOUS CELEBRATIONS

We hold Liturgical Celebrations throughout the school year and parents are always welcome to join us on these occasions. Our special day celebrations are:

- School Opening Celebration
- Thanksgiving
- Remembrance Day
- Advent Season/Christmas
- Mary Celebration
- Lent /Ash Wednesday
- Easter
- Grade Nine Farewell
- Spanish Bilingual Mass
- St. Hilda Day

Also, to support our Religion Program, clergy from St. Theresa Parish and our Catholic Community are invited to attend our celebrations and visit our classes. As a Catholic school ALL must partake in all religious activities in the school and church.

OPTION CLASSES

Grade 7&8: All students are enrolled in one of French Language & Culture, Spanish Language & Culture & Content Literacy Support. Music is mandatory full year.

Semester OPTION consisting of Foods & Fashion, Construction & Fabrication, Art or Drama.

Grade 9: Students can enroll in French Language & Culture, Spanish Language & Culture, Content Literacy Support & Music for a full year.

As well as:

Full Year: French, Jazz Band, Music, English-Academic Support

Half Year: Foods & Fashion, Construction & Fabrication, Media, Art, Drama, Film Studies, Rec-



JUNIOR HIGH REPORT CARDS

Reporting Periods for 2019-20120

There are 2 reporting periods. A final report card is distributed following the writing of the final exams. Between reporting periods, parents should check **PowerTeacherPro** regularly for updates on their child's progress.

Term One (September 4th - January 31st)

- Student/Parent/Teacher Interviews: *November 21, 2019*
- First Report Card: January 31st

Term Two (February 1st – June 26th)

- Student/Parent/Teacher Interviews: *March 12, 2020*
- Final Report Card: June 28th

Final Exams & Final Report Card

- A Final Exam is given in ELA, Math, Science & Social, for all grades., and Spanish Bilingual-SLA.
- The Final Report Card grade will be calculated as follows:

⇒ Grade 9 students: 75% of their full year cumulative mark and 25% of final exam mark

⇒ Grade 8 students: 80% of their full year cumulative mark and 20% of final exam mark

⇒ Grade 7 students: 85% of their full year cumulative mark and 15% of final exam mark

Term 1 & 2 Progress Reports include:

⇒ An assessment of Student Learner Skills

⇒ A percentage grade in English Language Arts, Spanish Language Arts (*for those in the Spanish Bilingual Program*), Math, Science, Social Studies, Religion and Physical Education as well as Level of Achievement (Beginning, Approaching, Proficient, Exemplary) for each curricular outcome assessed during the term.

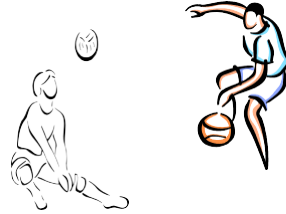
⇒ All other (option) classes are assessed using only the Levels of Achievement (Beginning, Approaching, Proficient, Exemplary) for each curricular outcome assessed during the term.

EXTRA-CURRICULAR ACTIVITIES

ATHLETICS

*Sports Teams:

- Cross Country Running
- Volleyball - Senior Boys, Senior Girls, and Junior Girls
- Basketball - Senior Boys and Senior Girls
- Badminton
- Soccer - Senior Girls and Senior Boys
- Track and Field
- Flag Football
- Slow Pitch



Please note that individual fees are attached to each sports team. All students are welcome to try out keeping in mind that in order to participate on a team, **fees must be paid PRIOR TO the start of each season.*

Payment arrangements can be made with the Principal or Assistant Principal if necessary.

INTRAMURALS:

Intramural sports are offered at school during the lunch hour during the winter months.

OTHER CLUBS & TEAMS:

- Leadership Team
- Fitness Club
- Dino Club
- Gaming Club
- Worship Band
- Heart of Glee
- Yearbook Club
- Astronomy Club
- Drumming Club

Information and signups for clubs and teams are announced throughout the year. Students interested in joining teams and clubs must be aware of deadlines and try out dates.