

Administrative Procedure 392

STUDENT VOICE

Background

The Board of Edmonton Catholic Schools has a long history of providing for student voice. This commitment has been evident in actions such as administration and analysis of surveys (e.g. OurSchool), analysis of Accountability Pillar student responses, and the Board's Division-wide Student Advisory Council meetings. Student Voice is an avenue for student voice to be provided by student representatives from each high school.

The primary purpose of providing such student voice is the promotion and advancement of Catholic education in the Division. Student Voice shall assist the Board by providing a student perspective to improving the quality of education in the Division within the framework of the Board's Strategic Plan and the Division Plan for Continuous Growth.

Administration and Division High Schools will provide the structure and support necessary for Student Voice to ensure that it is a mechanism for meaningful student engagement.

Procedures

1. The role of the Division Administrator/Facilitator:
 - 1.1 A Division Administrator shall be assigned to moderate, supervise, and support the work of Student Voice.
 - 1.2 The Facilitator will be responsible for the following activities:
 - 1.2.1 Assume the responsibilities of supervision of the members of Student Voice;
 - 1.2.2 Create a field trip form for meetings of Student Voice and ensure that all high school student representatives have completed and returned this form;
 - 1.2.3 Liaise with the Board Office and the Office of the Chief Superintendent to set the meeting schedule and the meeting agendas.
2. The role of the High School Administration:
 - 2.1 Because Student Voice represents the authentic student voice from the high schools of the Division, it is important that every high school provides 2 representatives.
 - 2.1.1 High schools will determine their own process for the provision of representatives. The Principal shall submit the names of their school representatives to the Office of the Chief Superintendent by September 15 each year.
 - 2.2 In situations where a representative cannot attend meetings, the school shall be asked to send a replacement for that member and ensure that they have completed a field trip form.

3. The role of Student Voice representative:

- 3.1 Attend after-school meetings;
- 3.2 Engage in meetings by respectfully participating in conversations;
- 3.3 Engage with their high school communities as requested by the Board in order to gain further feedback regarding specific areas of interest or to share information.

Adopted: June 30, 2017

Reviewed/Revised: June 27, 2018, July 2, 2019, February 5, 2021

Reference: Education Act, Sections 51, 52, 53, 54