Policy 9

BOARD REPRESENTATIVES

In response to requests from external organizations or agencies, the Board will give consideration to naming representatives to various external committees, agencies and organizations. Such representation is established at the discretion of the Board to facilitate the exchange of information on matters of mutual concern and/or to discuss possible agreements between the Division and other organizations. The Board will determine the terms of reference for each representative which are in alignment with the external committee's terms of reference. The Chief Superintendent may appoint resource personnel to work with the representative and shall determine the roles, responsibilities and reporting requirements of resource personnel when resource personnel are requested by the Board.

The following guidelines shall apply to such representation:

- Where a formal Board position exists, the Trustee shall reflect the current formal position of the Board;
- On other issues of significant importance, the Trustee shall consult with the Board to determine the formal view of the Board;
- The Board expects that important issues shall be brought to its attention. Therefore, if an issue has policy implications it shall be verbally reported at meetings of the Board and may be supplemented by a written report, along with all other reports that may be written and included with the meeting agenda; and
- All expenses of this activity shall be covered in accordance with the Indemnity and Expense Rates set annually by the Board.

The following committees/organizations will have a Board representative as identified at the annual organization meeting and thereafter at any time as determined by the Board:

1. Alberta School Boards Association (ASBA) Board of Directors
    1.1 Purpose of ASBA Board of Directors
        1.1.1 Manages the business and affairs of the Association in accordance with the Bylaw No 8 of the ASBA;
            1.1.1.1 Stewardship including strategic planning, and advocacy;
            1.1.1.2 Guardianship including Board Executive Director Relations, Fiscal Accountability, Policy, Accountability to the membership, Accountability to the Provincial Government, and Board Development.
    1.2 Powers and Duties of the Board Representative
        1.2.1 Attend ASBA Board of Directors' Meetings;

1.2.2 Represent the ECSD Board's positions and interests at the ASBA Board level. Where emergent issues require an immediate decision, the representative may provide a position which the representative believes is the most appropriate reflection of the Boards will;

1.2.3 Communicate to the ECSD Board the work of ASBA Board of Directors;

1.2.4 Build positive relationships.

1.3 Representation

1.3.1 One (1) Trustee; one (1) alternate appointed for a two year term (maximum of two terms).

1.4 Meetings

1.4.1 As called by ASBA Board of Directors.

2. Alberta School Boards Association (ASBA) Zone 2/3

2.1 Purpose of the ASBA Zones

2.1.1 Act as a forum for discussion of relevant, timely and emerging issues identified from individual boards, ASBA Board of Directors, Alberta Education, and other sources;

2.1.2 Discuss, and/or develop, policy issues for submission at the Fall General Meeting of the ASBA;

2.1.3 Facilitate the development of Trustee skills and knowledge;

2.1.4 Act on action requests from ASBA Board of Directors.

2.2 Powers and Duties of the Board Representative

2.2.1 Attend ASBA Zone 2/3 meetings;

2.2.2 Represent the Board's positions and interests at the Zone level. Where emergent issues require an immediate decision the representative may provide a position which the representative believes is the most appropriate reflection of the Board's will;

2.2.3 Communicate to the Board the work of ASBA Zone 2/3;

2.2.4 Build positive relationships.

2.3 Representation

2.3.1 One (1) Trustee; one (1) alternate.

2.4 Meetings

2.4.1 As called by ASBA Zone 2/3.

3. Alberta Catholic School Trustees' Association (ACSTA) Board of Directors

3.1 Purpose of the ACSTA

3.1.1 Provide a unified voice regarding spiritual and political leadership for publicly funded Catholic education;

3.1.2 Pursue the vision of, ‘all Catholics have access to a Catholic education;

3.1.3 Celebrate preserve, promote and enhance Catholic education;

3.1.4 Represent Catholic Trustees in Alberta, Northwest Territories and Yukon.

3.2 Powers and Duties of the Board Representative

3.2.1 Attend Board of Directors’ meetings.

3.2.2 As Director, represent the Board’s positions and interests at the Director’s meetings for the advocacy of Catholic Education. Where emergent issues require an immediate decision, the representative may provide a position which the representative believes is the most appropriate reflection of the Board’s will.

3.2.3 Communicate to the ECSD Board the work of ACSTA.

3.3 Representation

3.3.1 One (1) Trustee; and one (1) alternate.

3.4 Meetings

3.4.1 As called by ACSTA.

4. Newman Theological Senate

4.1 Purpose of Newman Theological College

4.1.1 Newman Theological College is a Roman Catholic School of Theology committed to the provision of theological education to Christian women and men. The college prepares laity, religious and ordained ministers for service and leadership to meet the needs of the Church in Western Canada.

4.2 Powers and Duties of the Senate

4.2.1 The Academic Senate of Newman Theological College is responsible for the educational policies of the College. It concerns itself with policy making in areas such as curriculum programs and institutes, admission standards, awarding of degrees, diplomas and student bursaries. Where emergent issues require an immediate decision the representative may provide a position which the representative believes is the most appropriate reflection of the Board’s will.

4.2.2 Communicate to the Board the work of Newman Theological College.

4.3 Representation

4.3.1 One Trustee for a two year term.

4.4 Meetings

4.4.1 Normally 4-5 meetings per year at the call of the President.

5. Edmonton Catholic Schools Foundation Board of Directors

5.1 Purpose of the Foundation

5.1.1 To raise additional financial resources to support school programs, enhancing our Catholic identity within our communities;

5.1.2 To preserve, to protect and to strengthen Catholic education in the Edmonton Catholic Separate School Division;

5.1.3 To provide financial resources to remove challenges faced by students which prevent them from having and achieving the best educational experience possible;

5.2 Powers and Duties of the Board Representative;5.2.1 To communicate to the Board the work of the Foundation.

5.3 Representation

5.3.1 One Trustee.

5.4 Meetings

5.4.1 Approximately six per year.

6. Teachers' Employer Bargaining Association (TEBA) Representative

6.1 Purpose

6.1.1 As per the Public Education Collective Bargaining Regulation.

6.2 Powers and Duties of the Board Representative

6.2.1 As per the Public Education Collective Bargaining Regulation.

6.3 Representation

6.3.1 One Trustee appointed.

6.4 Meetings

6.4.1 Meetings as determined by government.

Adopted: June 30, 2017
Revised: October 22, 2019, June 30, 2021
Legal Reference: Education Act, Section 52
Board Procedures Regulation
Public Education Collective Bargaining Regulation
Public Education Collective Bargaining Act