Policy 3 – Appendix A

PROVISION OF OFFICE EQUIPMENT

Trustees will be provided, through the office of the Corporate Secretary only, with the following office equipment, as determined by the Trustee, at the commencement of their term:

- Laptop computer
- Printer
- Paper shredder

Trustees will be reimbursed, once every two years, during their term for a smartphone, to a maximum of $500.00.

Trustees who do not return to office at the conclusion of a full term will have the option of keeping their equipment.