Policy 2 – Appendix B

REVIEW OF BOARD ASSIGNMENTS OF SPECIAL RESPONSIBILITY

The Board believes that continuous improvement is facilitated through the provision of timely and constructive feedback. To that end, the following processes will be utilized to provide ongoing clarification and accountability in regard to the following positions:

1. Chair
2. Vice-Chair
3. Audit Committee Chair
4. Community Engagement Committee Chair
5. ACSTA Director
6. ASBA Director

The purpose of timely and constructive feedback is to support the Trustee in the following areas in their role of special responsibility:

1. Effectively fulfilling the Board assignment of special responsibility.
2. Effectively receiving input from the Board and effectively communicating to the Board.
3. Effectively working with the Chief Superintendent in this role.
4. Adhering to Board policies.
5. Monitoring their accomplishments in the assigned role of special responsibility.

The following principles form the basis for the feedback process for Board assignments of special responsibility:

1. The feedback is to improve performance of the Trustee in the assigned role.
2. The Board's perspective supersedes the perspective of individual Trustees as they fulfil assignments of special responsibility.
3. A commitment to continuous improvement means an openness to and willingness to act upon timely and constructive feedback on the part of the Trustee serving in a special assignment.
4. An effective constructive feedback process provides for growth and accountability, is formative in nature, and is most effective when it occurs at multiple points during the year.

These reviews of assignments of special responsibility shall be conducted as part of the Board's Governance retreats at least twice a year and may be part of the facilitated Board self-evaluation.

Process: The Board will determine before each review of assignments of special responsibility whether it will be facilitated internally or externally.