



Frequently Asked Questions

Human Resource Services - Teacher Staffing

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Q: I'm a recent graduate, how do I apply for employment?

A: Online Application Forms and Procedures are available on the District [Careers Page](#).

Out of province applicants require a valid Alberta Teaching Certificate and a "Statement of Professional Standing" to teach in Alberta. Please visit the [Alberta Education](#) Website for additional information or call Alberta Education Professional Standard Branch at 780-427-2045.

Q: What is the application process?

A: Applications are accepted throughout the year. Application is to the school district including the teacher replacement roster and not a specific opening or location. Upon receipt, applications are reviewed for a possible invitation to a screening interview. **Applications are visible to us on www.applytoeducation.com for one year.**

Q: I am waiting for additional documents; will you accept my application?

A: Your online portfolio on www.applytoeducation.com can be updated as needed. We see the current version.

Q: What is the interview process and what happens after the interview?

A: Catholic applicants whose education and/or experience meet the projected district needs are invited to a screening interview. Screening interviews are conducted on an as-needed basis. Successful candidates are invited to the Teacher Replacement Roster or may be offered a contract position with the district.

Q: Do you have to be Catholic to teach with Edmonton Catholic Schools?

A: Edmonton Catholic Schools hires non-Catholic applicants in the following areas:

- Language Programs: Spanish, French, Ukrainian, Polish, Cree
- CTS
- Music
- High School Diploma Level Sciences and Mathematics



Q: What subject areas and/or levels are most in demand?

- A:
- Instrumental and Choral Music
 - Second Languages: Spanish, French, Ukrainian, Polish, Cree
 - English Language Learners
 - Early Childhood: Kindergarten and 100Voices
 - High School Diploma Level Sciences and Mathematics
 - CTS

Q: Do I need to complete religious education courses to work for Edmonton Catholic Schools?

A: Religious education courses are an important part of the formation for Edmonton Catholic Schools teachers. As of September 2003, **to be considered for a continuous contract** with the school district, teachers must have completed a course in Catholic Theological Foundations and a course in Religious Education Methodology appropriate to their instructional level. These two courses, CHRTC 250 and CHRTC 380/381, are offered through St. Joseph's College on the University of Alberta Campus. If you have completed other religion courses, please submit transcripts and course descriptions to have the courses evaluated for possible equivalence.

St. Joseph's College Certificate in Catholic Education is considered an asset.

Q: What is the starting salary for teachers?

A: Collective Agreement states:

Beginning teacher with B. Ed.	\$59,579 to maximum of \$94,270 after 11 years
Teachers with five years of education assessed by TQS	\$62,990 to maximum of \$97,672 after 11 years
Teachers with six years of education assessed by TQS	\$66,848 to maximum of \$101,576 after 11 years
Substitute teachers	
Daily	\$234.15
Half-day	\$141.75
For the third and subsequent consecutive student days, which comprises the same and total teaching assignment, inclusive of holiday pay, 1/200 th of the salary rate applicable to the teacher concerned, pro-rated in accordance with the basic salary schedule.	

Q: Do I qualify for Health Benefits and Pension?

A: All group Life insurance, extended disability and health benefits are a condition of employment for eligible contract teachers working a minimum of 0.2 FTE. 100% of the cost of Health Benefit Premiums are paid by the Board. Coverage commences on the first day of employment provided you are actively at work.

Thank you for your interest in Edmonton Catholic Schools
For more information, visit our website at www.ecsd.net