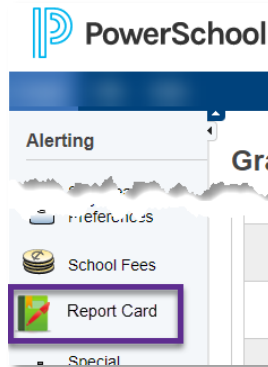


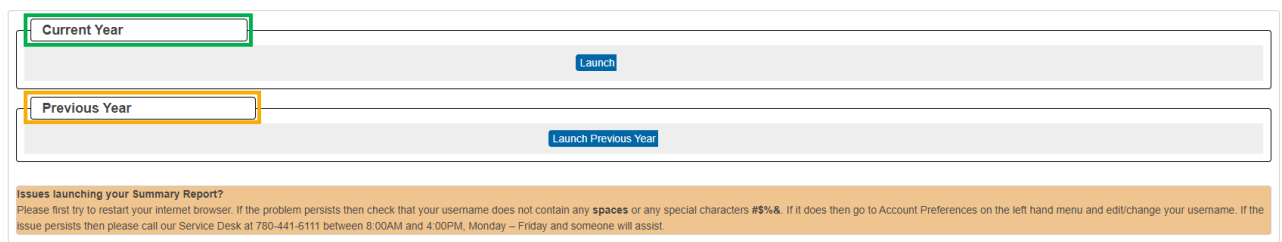
Assessment & Reporting | Parent Information

Viewing Report Cards in the Parent Portal

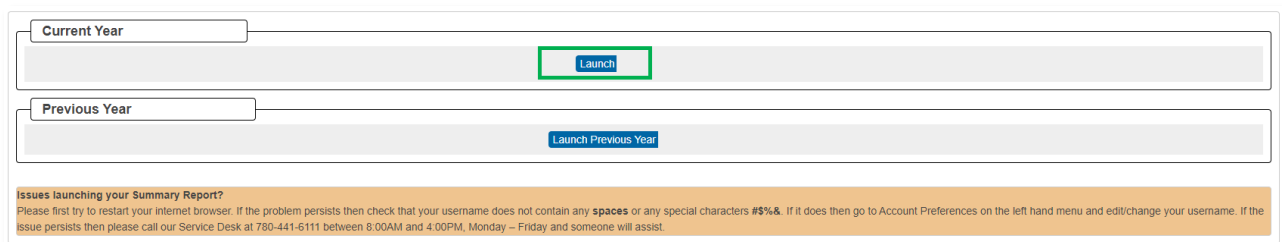
1. Log into PowerSchool <https://powerschool.ecsd.net/public/> with your username and password. Or click on **Create Account** to begin the process using the temporary username and password, which can be obtained from the school front office.
2. Click on **Report Card** in the left menu.



3. The Report page will open. There are two options. **Current Year** or **Previous Year**.


 A screenshot of the 'Report Card' page in the PowerSchool parent portal. It features two main sections. The first section has a text input field labeled 'Current Year' (highlighted with a green box) and a blue 'Launch' button (highlighted with a blue box) below it. The second section has a text input field labeled 'Previous Year' (highlighted with an orange box) and a blue 'Launch Previous Year' button below it. At the bottom, there is an orange banner with the text: 'Issues launching your Summary Report? Please first try to restart your internet browser. If the problem persists then check that your username does not contain any spaces or any special characters #, \$, %, &. If it does then go to Account Preferences on the left hand menu and edit/change your username. If the issue persists then please call our Service Desk at 780-441-6111 between 8:00AM and 4:00PM, Monday – Friday and someone will assist.'

4. Click on the **Launch** in the **Current Year**. The Current Year will open the Report Card when available, at the end of June.


 A second screenshot of the 'Report Card' page, identical to the one above. In this version, the 'Launch' button under the 'Current Year' field is highlighted with a green box, while the 'Current Year' text field itself is no longer highlighted. The 'Previous Year' field and 'Launch Previous Year' button remain unchanged. The orange banner at the bottom is also present.

- Clicking on the **Launch Previous Year** will open another page that will allow you to choose the Report Cards from each of the reporting periods from previous years. Click on **View** beside the **School Year** and **Reporting Period** desired.

Current Year

Launch

Previous Year

Launch Previous Year

Student	Grade	School	School Year	Reporting Period	View
			2020	S1	View
			2020	S2	View

Please contact the school if you have any questions about Report Cards.

If you would like to learn more about Assessment in Edmonton Catholic Schools, please visit www.ecsd.net. Click Programs → Assessment.