

SUMMER SCHOOL

REGISTRATION HELP

If you do not have an account, you must create one.

On the registration page:
<https://registerae.ecsd.net/>
 Click on sign up if you do not have
 an account specific to Alternative
 Education.



Sign in

Please Note: This is a separate registration system specifically for Alternative Education and is not connected to a PowerSchool account. Therefore, a unique sign in is required.

Email

Password

Login

Don't have an account? [Sign up](https://registerae.ecsd.net/Account/SignUp.aspx)

<https://registerae.ecsd.net/Account/SignUp.aspx>

Can't access your account? [Forgot Your Password](#)

You will be directed to a page that looks like this. Enter your information and press create.

Sign Up

Last Name *

First Name *

Email *

Phone *

Create

You will receive this email:

Your account has been created. Click on link below to complete account registration. This link is valid for only 2 hours.

<https://registerae.ecsd.net/account/RecoverPassword.aspx?t=sYk/FWHoVBTH66aqFJ+UXPjmVAynwVzQ&e=TyjDDV4W+DbzS67sjxArAYTVy8zAkO48s9tnqlb0WAc=>

If clicking the link above does not work, copy, and paste the web site address into a new window browser.

By clicking on the link, you will be directed to a page that looks like this. Create a new password and press enter.

Recover Password

Email

New Password at least 6 characters long

Confirm New Password at least 6 characters long

Enter

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Once you log in to the Alternative Education Program Registration site, you will see the screen below.

*Non-ECSD students that would like to register for programs offered by Alternative Education must also complete an Edmonton Catholic Schools Online Registration <https://www.ecsd.net/register>.

Program Registration Page:

Select the student you would like to register, followed by the program in which you are registering for. If the student you would like to register is not appearing below, click on Add/Update Student on the left panel of the page and complete required information.

Add / Update Student Profile

My Student(s): [Edit Student Info](#)

Add Student to Edmonton Catholic Schools

Add Student

****If you require more than 2 students on your account, please call 780 441-6080.***

*****If you receive a message indicating that the AB Student # already exists, please call 780-441-6080.***

Once you have selected or added the student you are registering for, select the program you wish to register for.

Register P.A.S.S.



Register for SELF-PACED Summer School



Register for CLASSROOM-BASED Summer School



Register for ONLINE Summer School

Once you have selected the program, a list of courses available will be displayed. Select the course and then select the site location from the drop-down list.

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Search:

Course	School	Prerequisite	Credit	Technology User Fee	Caution	Sitting	
Biology 20 - SCN2231A5	Archbishop O'Leary Classroom-Based Location	Science 10	5	63.00	90.00	0.00	
Biology 30 - SCN3230A5	-- SELECT A SCHOOL --	Biology 20	5	63.00	90.00	0.00	
Career & Life Management - PED0770A3	-- SELECT A SCHOOL --		3	63.00	90.00	0.00	
Chemistry 20 - SCN2796A5	-- SELECT A SCHOOL --	Science 10	5	63.00	90.00	0.00	
Chemistry 30 - SCN3796A5	-- SELECT A SCHOOL --	Chemistry 20	5	63.00	90.00	0.00	
English 10-1 - ELA1105A5	-- SELECT A SCHOOL --		5	63.00	90.00	0.00	
English 10-2 - ELA1104A5	-- SELECT A SCHOOL --		5	63.00	90.00	0.00	
English 20-1 - ELA2105A5	-- SELECT A SCHOOL --	English 10-1	5	63.00	90.00	0.00	
English 20-2 - ELA2104A5	-- SELECT A SCHOOL --	English 10-2	5	63.00	90.00	0.00	

Once a course and site location have been selected, you will be directed to the cart and the course you have chosen will be displayed.

YOUR UNPAID REGISTRATION

Name	Course	School Year	Price
Test, Test	Program: Summer School Course: Biology 20 School: Mother Margaret Mary Registration Date: 2024-03-18	2023-2024	\$63.00
Test, Test	Program: Summer School Course: Caution Fee School: Mother Margaret Mary Registration Date: 2024-03-18	2023-2024	\$90.00

Grand Total: \$153.00

Continue Registration

Proceed to Payment

Click on “Proceed to Payment” and read the Refund Policy.

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Withdrawals

- PACS program withdrawals must be made in person at the PACS location the student is registered with. All Technology User Fees and Program Fees are Non-Refundable after registration. Only the \$90.00 Caution Fee will be refunded upon the return of textbooks/resources in satisfactory condition.
- Revelation Online program withdrawals must be made by telephone/ in person at the Revelation Online office. All Technology User Fees and Program Fees are Non-Refundable after registration. Only the \$90.00 Caution Fee will be refunded upon the return of textbooks/resources in satisfactory condition.
- Summer School withdrawals prior to June 24th at 12:00pm must be made by telephone, 780-441-6080. Summer School withdrawals after this time must be made at the summer school location the student is registered at. All Technology User Fees and Program Fees are Non-Refundable after registration. Only the \$90.00 Caution Fee will be refunded upon the return of textbooks/resources in satisfactory condition.

Refunds All Programs

- Edmonton Catholic School of Alternative Education reserves the right to cancel any class where the minimum enrollment is not met. A full refund will be issued for any course cancelled by Edmonton Catholic School of Alternative Education. Courses may be relocated to a different location if possible.
- All Technology User Fees and Program Fees are Non-Refundable after registration. Only the \$90.00 Caution Fee will be refunded upon the return of textbooks/resources in satisfactory condition.
- Inappropriate behavior or damage to school property will result in the immediate dismissal of the student. Refunds will not be issued.

Course Prerequisites All Programs Alberta

- Education regulations regarding prerequisite courses apply to summer school. These regulations specify that a student must have a pass standing (i.e. 50% or higher) in the prerequisite course in order to continue with the series. If you register for a course without prerequisite standing, you will be withdrawn from the course without a refund of the Technology User Fees and Program Fees.

Agree

Select "Agree" at the bottom of the window. Registration is not complete until payment is received.

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Enter the payment details and click on Submit Payment. A receipt will be emailed to the email address used to log in to your account.

PAYMENT DETAILS

Credit Card Number		
Expiration Date	MONTH	2023
Card Security Code		
Cardholder Name		
Payment Amount	153.00	

[Submit Payment](#)



Note:

Please note that failure to make a payment within 2 business days may cause your registration to be cancelled. Students are not registered until payment has been received. Once payment is made, students may contact the program location for further information.

Payment Options:

- Visa or MasterCard are accepted online.
- Credit and debit card payments are not accepted at all program locations.
- Cash and cheque payments are also accepted

PLEASE NOTE:

If you have selected the wrong course, call Alternative Education @ 780 441-6080 to have the course changed.

Alternative Education reserves the right to cancel any class where the minimum enrolment is not met. A full refund will be issued for any course canceled by Alternative Education.

All Technology User and Program Fees are Non-Refundable after registration or upon withdrawal. Only the \$90.00 caution fee will be refunded, if applicable, upon the return of resources/materials in good condition.