REGISTRATION HELP

*If you already have an account and are experiencing difficulties:

Please Note: This is a separate registration system specifically for Alternative Education and is not connected to a PowerSchool account. Therefore, a unique sign in is required.

Email

Password

Login

Don't have an account? Sign up

Can't access your account? Forgot Your Password

*Click here on if you already have an account but can't access it or forgot your password.

You will be directed to a page that looks like this. Enter your email address and press enter.

Recover Account Sign In Information

To recover your a	account sign in information, provide your email	
Email		
	Ente	er

You will receive this email:

You recently requested a new password. To reset your password, visit the link below. This link is valid for only 2 hours.

 $\underline{https://registerae.ecsd.net/account/RecoverPassword.aspx?t=sYk/FWHoVBTH66aqFJ+UXPjmVAynwVzQ}\\ \&e=TyjDDV4W+DbzS67sjxArAYTVy8zAkO48s9tnqlb0WAc=$

If clicking the link above does not work, copy, and paste the web site address into a new window browser.

Recover Password

By clicking on the link, you will be directed to a page that looks like this. Create a new password and press enter.

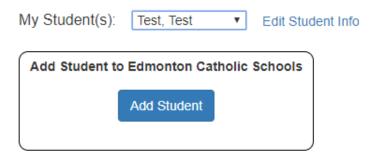
Email	carmela.dasilva@ecsd.net	
New Password	at least 6 characters long	
Confirm New Password	at least 6 characters long	
		Enter

Once you press enter, you will be on the Alternative Education Program Registration page.

Program Registration Page:

Select the student you would like to register, followed by the program in which you are registering for. If the student you would like to register is not appearing below, click on Add/Update Student on the left panel of the page and complete required information.

Add / Update Student Profile



Once you have selected or added the student you are registering for, select the program you wish to register for.



^{*}If you require more than 2 students on your account, please call 780 441-6080.

^{**}If you receive a message indicating that the AB Student # already exists, please call 780-441-6080.

Once you have selected the program, a list of courses available will be displayed. Select the course and then select the site location from the drop-down list.

					Search:		
Course	School	Prerequisite	Credit	Technology User Fee	Caution	Sitting	
Biology 20 - SCN2231A5	Archbishop O'Leary ✓ Classroom-Based Location	Science 10	5	63.00	90.00	0.00	!!!
Biology 30 - SCN3230A5	SELECT A SCHOOL 🗸	Biology 20	5	63.00	90.00	0.00	₩
Career & Life Management - PED0770A3	SELECT A SCHOOL 🗸		3	63.00	90.00	0.00	i
Chemistry 20 - SCN2796A5	SELECT A SCHOOL 🗸	Science 10	5	63.00	90.00	0.00	i
Chemistry 30 - SCN3796A5	SELECT A SCHOOL 🗸	Chemistry 20	5	63.00	90.00	0.00	₩
English 10-1 - ELA1105A5	SELECT A SCHOOL 🗸		5	63.00	90.00	0.00	⊯
English 10-2 - ELA1104A5	SELECT A SCHOOL 🗸		5	63.00	90.00	0.00	⊯
English 20-1 - ELA2105A5	SELECT A SCHOOL 🗸	English 10-1	5	63.00	90.00	0.00	₩
English 20-2 - ELA2104A5	SELECT A SCHOOL 🗸	English 10-2	5	63.00	90.00	0.00	⊞

Once a course and site location have been selected, you will be directed to the cart and the course you have chosen will be displayed.

YOUR UNPAID REGISTRATION

Name	Course	School Year	Price
Test, Test	Program: Summer School Course: Biology 20 School: Mother Margaret Mary Registration Date: 2024-03-18	2023-2024	\$63.00
Test, Test	Program: Summer School Course: Caution Fee School: Mother Margaret Mary Registration Date: 2024-02-18	2023-2024	\$90.00
			Grand Total: \$153.00
		Continue N	egistration Proceed to Payment

Click on "Proceed to Payment" and read the Refund Policy.

Withdrawals

- PASS program withdrawals must be made in person at the PASS location the student is registered with. All Technology User Fees and Program Fees are hon-flafundable after registration. Only the \$00,00 Caution Fee will be refunded upon the return of testbooks/resources in satisfactory condition.
- Revetation Online program withdrawals must be made by telephone; in person at the Revetation Online office. All Technology User Fees and Program Fees are Non-Hafundable after registration. Only the \$90,00 Caution Fee will be refunded upon the return of textbooks/resources. In satisfactory condition.
- Summer School withdrawals prior to June 24th at 12:00pm must be made by telephone, 780-441-6060, Summer School withdrawals after this time must be made at the summer school location the student is registered at: All Technology User Fees and Program Fees are toon Refundable after registration. Only the \$96.00 Caution Fee will be refunded upon the return of textbooks/vesources in satisfactory condition.

Refunds All Programs

- Edmonton Catholic School of Alternative Education reserves the right to cancel any dass where the minimum envollment is not met. A full refund will be issued for any course cancelled by Edmonton Catholic School of Alternative Education. Courses may be relocated to a different location if possible.
- All Technology User Fees and Program Fees are Non-Refundable after registration. Only the \$90.00 Caution Fee will be refunded upon the return of textbooks/resources in satisfactory candition.
- Inappropriate behavior or damage to school property will result in the immediate dismissal of the student. Refunds will not be issued.

Course Prerequisites All Programs Alberta

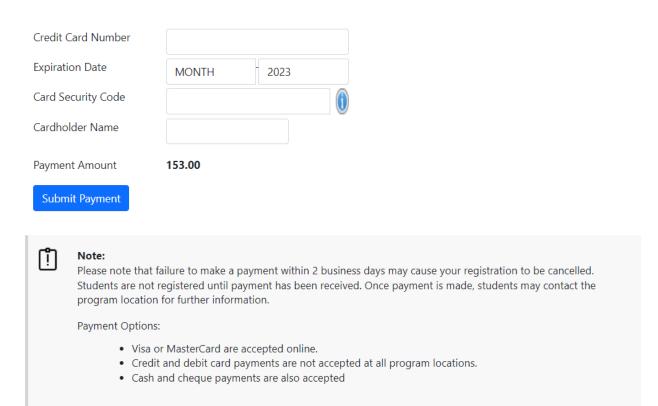
 Education regulations regarding prerequisite courses apply to summer school. These regulations specify that a student must have a pass standing (i.e. 50% or higher) in the prerequisite course in order to continue with the series. If you register for a course without a prerequisite standing, you will be withdrawn from the course without a refund of the fechnology User Fees and Program Fees.



Select Agree at the bottom of the window. Registration is not complete until payment is received.

Enter the payment details and click on Submit Payment. A receipt will be emailed to the email address used to log in to your account.

PAYMENT DETAILS



PLEASE NOTE:

If you have selected the wrong course, call Alternative Education @ 780 441-6080 to have the course changed.

Alternative Education reserves the right to cancel any class where the minimum enrolment is not met. A full refund will be issued for any course canceled by Alternative Education.

All Technology User and Program Fees are Non-Refundable after registration or upon withdrawal. Only the \$90.00 caution fee will be refunded, if applicable, upon the return of resources/materials in good condition.