Online Registration Help

ALTERNATIVE EDUCATION

ONLINE REGISTRATION

At Edmonton Catholic Schools, we believe that children are gifts from God. In turn, Christ's teachings inspire our staff to see each child as a sacred responsibility. Our district-wide achievement and diploma examination results testify to the success of our unique partnership of parents, school and parish. Moreover, the lives our students lead in school and beyond are the proudest indications of our success.

Within this registration system, you will have access to register for:

- Diploma Preparation Sessions
- PASS (Evening Program)
- Summer School

Non-ECSD students that register for programming through Edmonton Catholic School of Alternative Education must complete an Edmonton Catholic Schools Online Registration Form.

Sign in

Please Note: This is a separate registration system specifically for Alternative Education and is not connected to a PowerSchool account. Therefore, a unique sign in is required.

Email

Password

Login

Don't have an account? **Sign up**

Can't access your account? Forgot Your Password

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Email

1234567@school.ecsd.net

Password

Please provider password

Login

Don't have an account? **Sign up**

Can't access your account? Forgot Your Password

==Complete all required fields== (those with stars).

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③

Sign Up

Last Name ⊛	[ ]
First Name ⊛	[ ]
Email ⊛	[ ]
Phone ⊛	[(__) ___-___]

[Create]

*If you need to add more than 2 students to your account, please call 780 441-6080.

If you receive a message indicating that the **AB Student # already exists, please call 780-441-6080.

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④

Activation Email Sent

An email has been sent to your email address.

After receiving the email, you should be able to ==create an account and register for the course==.

(5) Select the **student's name** in this dropdown field and then select the **program** you wish to register for, and a list of available courses will appear

Program Registration

Please select the student you would like to register, followed by the program in which you are registering/applying for:
(If the student you would like to register is not appearing below, please go to the Add/Update Student Profile page to add them to your account)

ALTERNATIVE EDUCATION

First Name, Last Name

🛒 **Cart**

Program Registration
Registration History
Add / Update Student
Course Mark / myPass

Logout

My Student(s): Last Name, First Name

Register for SELF-PACED Summer School

Register for CLASSROOM-BASED Summer School

Register for ONLINE Summer School

Select **the school dropdown** to view the **site locations** available for each course.

(6) ***Make sure you have the prerequisite for the course***

Search: [   ]

Course	School	Prerequisite	Credit	Technology User Fee	Caution	Sitting	
Biology 20 - SCN2231A5	Archbishop O'Leary (Classroom-Based Location)	Science 10	5	63.00	90.00	0.00	🛒
Biology 30 - SCN3230A5	-- SELECT A SCHOOL --	Biology 20	5	63.00	90.00	0.00	🛒
Career & Life Management - PED0770A3	-- SELECT A SCHOOL --		3	63.00	90.00	0.00	🛒
Chemistry 20 - SCN2796A5	-- SELECT A SCHOOL --	Science 10	5	63.00	90.00	0.00	🛒
Chemistry 30 - SCN3796A5	-- SELECT A SCHOOL --	Chemistry 20	5	63.00	90.00	0.00	🛒
English 10-1 - ELA1105A5	-- SELECT A SCHOOL --		5	63.00	90.00	0.00	🛒
English 10-2 - ELA1104A5	-- SELECT A SCHOOL --		5	63.00	90.00	0.00	🛒
English 20-1 - ELA2105A5	-- SELECT A SCHOOL --	English 10-1	5	63.00	90.00	0.00	🛒
English 20-2 - ELA2104A5	-- SELECT A SCHOOL --	English 10-2	5	63.00	90.00	0.00	🛒

⑦

Once a course and site location **has been selected**, you will be directed to **the cart**.
The course you have chosen, and the caution fee (if applicable) will be displayed.

YOUR UNPAID REGISTRATION

Name	Course	School Year	Price
Test, Test	Program: Summer School Course: Biology 20 School: Mother Margaret Mary Registration Date: 2023-03-21	2022-2023	$63.00
Test, Test	Program: Summer School Course: Caution Fee School: Mother Margaret Mary Registration Date: 2023-03-21	2022-2023	$90.00

Grand Total: $153.00

Continue Registration   Proceed to Payment

Click on "**Proceed to Payment**" and read the Refund Policy.

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⑧

Withdrawals
- PASS program withdrawals must be made in person at the PASS location the student is registered at. All Technology User Fees and Program Fees are Non-Refundable after registration. Only the $90.00 Caution Fee will be refunded upon the return of textbooks/resources in satisfactory condition.
- Revelation Online program withdrawals must be made by telephone/in person at the Revelation Online office. All Technology User Fees and Program Fees are Non-Refundable after registration. Only the $90.00 Caution Fee will be refunded upon the return of textbooks/resources in satisfactory condition.
- Summer School withdrawals prior to June 28th at 12:00pm must be made by telephone, 780-441-6080. Summer School withdrawals after this time must be made at the summer school location the student is registered at. All Technology User Fees and Program Fees are Non-Refundable after registration. Only the $90.00 Caution Fee will be refunded upon the return of textbooks/resources in satisfactory condition.

Refunds-All Programs
- Edmonton Catholic School of Alternative Education reserves the right to cancel any class where the minimum enrollment is not met. A full refund will be issued for any course cancelled by Edmonton Catholic School of Alternative Education. Courses may be relocated to a different location if possible.
- All Technology User Fees and Program Fees are Non-Refundable after registration. Only the $90.00 Caution Fee will be refunded upon the return of textbooks/resources in satisfactory condition.
- Inappropriate behavior or damage to school property will result in the immediate dismissal of the student. Refunds will not be issued.

Course Prerequisites-All Programs Alberta
- Education regulations regarding prerequisite courses apply to summer school. These regulations specify that a student must have a pass standing (i.e. 50% or higher) in the prerequisite course in order to continue with the series. If you register for a course without prerequisite standing, you will be withdrawn from the course without a refund of the Technology User Fees and Program Fees.

Please read the **Refund Policy** and select "**Agree**" to continue.

Agree

(9)

Enter the **payment details** and click on **Submit Payment**. A receipt will be emailed to the email address used to log in to your account.

PAYMENT DETAILS

Credit Card Number	
Expiration Date	MONTH 2023
Card Security Code	
Cardholder Name	
Payment Amount	**153.00**

Submit Payment

PLEASE NOTE:

To pay for the course you must use a credit card **ONLY**.

If you have selected the **wrong course**, call Alternative Education @**780 441-6080** to have the course changed. You will not be able to change your course online after you have finalized the registration

Alternative Education reserves the right to cancel any class where the **minimum enrolment is not met**. A full refund will be issued for any course canceled by Alternative Education.

All **Technology User and Program Fees are Non-Refundable** after registration or upon withdrawal. Only the **$90.00 caution fee will be refunded**, if applicable, upon the **return** of resources/materials in good condition.