



EDMONTON CATHOLIC SCHOOLS

BOARD OF TRUSTEES

Public Board Meeting Agenda 2025-2026

#1

Date: September 17, 2025
Time: 3:00 PM
Location: Public Board Room, Lumen Christi Catholic Education Centre
Phone: 780-441-6004
Web: ecsd.net

1 Call to Order

- 1.1 Opening Prayer Father Julian
- 1.2 Land Acknowledgement L. Turchansky
- 1.3 Roll Call
- 1.4 Approval of the Agenda
 - 1.4.1 Consent Items
 - 1.4.1.1 CEO Report on Summer Activities 2025
 - 1.4.1.2 Activation of Alberta Education School Codes for St. Eligius Catholic Collegiate
- 1.5 Minutes
 - 1.5.1 Minutes of Regular Board Meeting 10-2024-2025, June 18, 2025
 - 1.5.2 Matters Arising from the Minutes
- 1.6 Bereavement – Mieczyslaw Demko L. Anderson, C. Kennerd
- 1.7 Welcoming New Principals and Assistant Principals L. Anderson
- 1.8 Tribute to Retiring Trustee Terry Harris S. Palazzo

2 Business of the Meeting

- 2.1 Edmonton Catholic Schools Collegiate Update L. Anderson, T. Peterson
- 2.2 Renaming Carlo Acutis Catholic High School L. Anderson
- 2.3 Naming of Schools S. Palazzo
- 2.4 Board Policy Revisions S. Palazzo, C. Karbonik

3 Celebration of #ECSDfaithinspires

- 3.1 Board Chair Report S. Palazzo
- 3.2 Chief Superintendent Report L. Anderson

4 Adjournment

- 4.1 Closing Prayer T. Harris
- 4.2 Motion to Adjourn

BOARD OF TRUSTEES

Terry Harris, Ward 71
Sandra Palazzo, Ward 72
Vacant, Ward 73

Lisa Turchansky, Ward 76
Debbie Engel, Ward 74

Alene Mutala, Ward 75
Laura Thibert, Ward 77

CHIEF SUPERINTENDENT
Lynnette Anderson



EDMONTON CATHOLIC SCHOOLS

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BOARD OF TRUSTEES MEMO

September 17, 2025 Public Board Meeting **1.4.1.1**

Date: September 17, 2025

To: Board of Trustees

From: Lynnette Anderson, Chief Superintendent

Re: **CEO Report on Summer Activities 2025**

Background:

This is to advise the Board of Trustees that no decisions outside of the scope of the normal authority of the Chief Superintendent were made during the summer of 2025.

Recommendation:

That the Board of Trustees acknowledges receipt of the **CEO Report on Summer Activities 2025** for information purposes.



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BOARD OF TRUSTEES MEMO

September 17, 2025 Public Board Meeting **1.4.1.2**

Date: September 17, 2025

To: The Board of Trustees

From: Lynette Anderson, Chief Superintendent

Originator: John Fiacco, Superintendent of Educational Planning

Re: **Activation of Alberta Education School Code for St. Eligius Catholic Collegiate**

Background:

The activation of Alberta Education school codes assigned to Edmonton Catholic Schools requires Board approval. With the opening of the following collegiate on September 2, 2025, Administration is recommending the activation of a school code for **St. Eligius Catholic Collegiate**, which will be running programs at St. Oscar Romero Catholic High School and Archbishop O'Leary Catholic High School.

Recommendation:

That the Board of Trustees approves the activation of an Alberta Education school code for St. Eligius Catholic Collegiate as of September 2, 2025.



Date: June 18, 2025
Time: 3:00 PM
Location: Public Board Room, Lumen Christi Catholic Education Centre
9405 50 Street NW | Edmonton AB | T6B 2T4
Phone: 780-441-6004
Web: ecsd.net

1. Call to Order

- 1.1 **Board Chair Palazzo** called the meeting to order at 3:00 PM.
Father Glenn began the meeting with the Opening Prayer.

1.2 LAND ACKNOWLEDGEMENT

Trustee Harris acknowledged that we are on the traditional land of Treaty 6 and homeland of the Métis. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked this territory for centuries, a place that has welcomed many peoples from around the world to make their home here.

We, at Edmonton Catholic Schools, commit to restoring and honouring the Truth and Reconciliation calls to action; we strongly believe that truth must be acknowledged to move forward to reconciliation. Together we call upon all our collective communities to build a stronger understanding of all peoples who dwell on this land we call home.

1.3 ROLL CALL

Sandra Palazzo, Board Chair
Lisa Turchansky, Vice-Chair
Debbie Engel
Terry Harris
Alene Mutala
Laura Thibert

1.4 APPROVAL OF THE AGENDA

Trustee Mutala moved that the following items be added to the agenda:

1.7 Election of Father Paul Kavanagh as Archdiocesan Administrator

2.1 2024-2028 Unifor Collective Agreement

The agenda of the June 18, 2025 Public Meeting of the Board be approved as amended.

1.4.1 Consent Items

The consent items and the recommendations therein were approved by the Board with the approval of the agenda.

1.4.1.1 Locally Developed Courses

1.4.1.2 Delegation of Authority for Summer Months 2025

1.4.1.3 Emergency Executive Succession Plan 2025-2026

CARRIED

1.5 MINUTES

1.5.1 Minutes of the May 28, 2025 Regular Board Meeting

Trustee Turchansky moved that the minutes of the May 28, 2025 Regular Public Meeting of the Board be approved as circulated.

CARRIED

1.5.2 Matters Arising from the Minutes

There were no matters arising from the minutes.

1.6 APPOINTMENTS/DELEGATIONS/PRESENTATION

The Board of Trustees recognized and celebrated the **ATA Council for School Leadership Distinguished Leadership Award Recipients**; Carmelina Shim, Heather Kaup, Lauren Hawes, Marlene Forest-Wallace, and Nicole Falcone-Dempsey.

1.7 Election of Father Paul Kavanagh as Archdiocesan Administrator

The Board of Trustees recognized and celebrated Father Paul Kavanagh's election as Archdiocesan Administrator for the Catholic Archdiocese of Edmonton.

2. Business of the Meeting

2.1 2024-2028 Unifor Collective Agreement

Trustee Turchansky moved that the Board of Trustees accepts and ratifies the Memorandum of Agreement reached on June 6, 2025 and as ratified by Unifor Local 52-A.

CARRIED

2.2 ASBA 2025 School Board Innovation & Excellence Award

Trustee Mutala moved that the Board of Trustees supports the nomination of the English Language Learner Educator for the ASBA 2024 School Board Innovation and Excellence Award.

4:26 PM Trustee Engel moved to recess the Public Board Meeting for 10-minutes due to technical difficulties.

CARRIED

4:46 PM The meeting was reconvened.

2.3 ASBA 2025 School Board Community Engagement Award

Trustee Mutala moved that the Board of Trustees supports the nomination of the ***French Immersion Engagement*** for the ASBA 2025 Community Engagement Award.

CARRIED

2.4 School Resource Officer Program Update

Trustee Turchansky moved that based on the evidence provided in the School Resource Officer Program Update, the Board of Trustees determines that the following Quality Indicators have been met, as per Board Policy 12 - Appendix B, relative to the current evaluation period:

QI 3.1 Develops measurements and monitors progress relative to providing a welcoming, caring, respectful and safe learning environment.

CARRIED

2.5 Chief Superintendent Evaluation 2024-2025

Trustee Mutala moved that the Board approve the Superintendent evaluation report as developed during the evaluation workshop of June 4, 2025 as an accurate accounting of the Superintendent's performance for the period June 6, 2024 to June 3, 2025, and further that the Board authorize the Chair to make any required technical edits and to sign the report on the Board's behalf.

CARRIED

2.6 Board Self-Evaluation 2024-2025

Trustee Turchansky moved that the Board approve the Board self-evaluation report as developed at the facilitated workshop on May 29, 2025, and that the Board Chair be authorized to monitor the priorities and suggestions agreed to and bring items forward for Board consideration as deemed appropriate.

CARRIED

2.7 Date for September 2025 Public Meeting

Trustee Mutala moved that the Board of Trustees approve a public Board meeting on September 17, 2025 from 3:00 PM – 6:00 PM to be held in the Board Room located at Lumen Christi Catholic Education Centre, 9405 50 Street, unless otherwise determined. The Chair of the Board of Trustees may change the time, cancel, or postpone any regularly scheduled public meeting of the Board upon receiving concurrence from a majority of trustees.

CARRIED

3. Presentation and Review of Accountability Report(s)

3.1 Embracing Diversity

Trustee Engel moved that based on the evidence provided in the **Embracing Diversity Report 2025** and the **Creating Communities of Belonging Strategic Plan (2025-2028)**, the Board of Trustees determines that the following Quality Indicators have been met, as per Board Policy 12 -Appendix B, relative to the current evaluation period.

- QI 1.1 Ensures that all school leaders actively promote education in a Catholic context.
- QI 1.2 Provides staff with a program of activities that reinforces and forms personal faith development and professional growth in effectively teaching religious education programs.
- QI 3.1 Develops measurements and monitors progress relative to providing a welcoming, caring, respectful, and safe learning environment.
- QI 8.3 Develops short- and long-range plans to meet the needs of the Division and provide for continuous improvement.
- QI 10.5 Promotes positive public engagement in the Division.

CARRIED

3.2 Social Justice in Edmonton Catholic Schools Report 2024-2025

Trustee Mutala moved that based on the evidence provided in the Social Justice Report 2024-2025, the Board determines that the following Quality Indicators have been met as per Board Policy 12-Appendix B, relative to the current evaluation period:

- QI 1.1 Ensures that all school leaders actively promote education in a Catholic context.
- QI 1.3 Ensures religious celebrations and social justice are organized by schools and departments.

CARRIED

4. Celebration of #ECSDfaithinspires:

4.1 Board Chair Report

The Board of Trustees acknowledged receipt of the Board Chair Report on #ECSDfaithinspires – **May 23 – June 12, 2025** for information purposes.

4.2 Chief Superintendent Report

The Board of Trustees acknowledged receipt of the Chief Superintendent's Report on #ECSDfaithinspires: **June 2025** for information purposes.

5. Adjournment

5.1 Trustee Thibert said the closing prayer.

5.2 Trustee Engel moved the meeting be adjourned at 6:30 PM.

CARRIED



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BOARD OF TRUSTEES MEMO

September 17, 2025 Public Board Meeting

1.6

Date: September 17 , 2025

To: The Board of Trustees

From: Lynnette Anderson, Chief Superintendent

Originator: Christine Kennerd, Superintendent of Human Resource Services

Re: **Death of Mieczyslaw Demko**

We regret to advise the Board of the death of Mieczyslaw Demko on July 13, 2025, a cherished member of our Edmonton Catholic Schools community. Mieczyslaw served faithfully as a senior custodian for 26 years, demonstrating unwavering dedication, compassion and pride in his work.

Over the course of his career, Mieczyslaw contributed to several school communities, beginning at Sir John Thompson (1999-2002), followed by St. Gabriel (2002-2013), Bishop Greschuk (2013-2022) and most recently St. Joseph High School (2022-2025). His steady presence and commitment enriched each of these schools, leaving behind a legacy of care and kindness.

He was more than a colleague – he was beloved husband, father, son, brother, uncle, cousin and friend. Mieczyslaw was known for his reliability and kindness, always showing up when it mattered most. He cared deeply for his school and the people in it, ensuring not only a clean and safe environment but also a welcoming one.

His presence and contributions left a lasting impact on our school communities, and he will be profoundly missed.

On behalf of the Board, an expression of sympathy has been sent to Mieczyslaw's family. We extend our heartfelt condolences to them and to all who had the privilege of knowing him. Please keep his loved ones in your thoughts and prayers during this difficult time.



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BOARD OF TRUSTEES MEMO

September 17, 2025 Public Board Meeting **1.7**

Date: September 17, 2025

To: Board of Trustees

From: Lynnette Anderson, Chief Superintendent

Re: **Welcoming Our New School Leaders**

Background:

On August 21, 2025, we welcomed 10 Principals and 29 Assistant Principals to their new Catholic educational leadership roles through a blessing and symbolic gesture at our Catholic Educational Leadership Opening Meeting. All of our school-based leaders have completed a formation program through Leadership Services in preparation for their new roles, and they will now embark on further formation and training with mentors as they begin their new journey of servant leadership. It is my pleasure to formally introduce them to the Board.

Principals

Rosanne Boutin	Blessed John Paul I	Carmen Markowski	St. Augustine
Rachelle Irvine	Holy Child	Elizabeth Evaristo	St. Bernadette
Katherine Voth	St. Boniface	Chelsea Androschuk	St. Clement
Delia de Sousa	St. Elizabeth	Suzanne Campiou	St. Teresa of
Demara Benoit	St. Martha		Calcutta
Christina McLachlan	St. Vincent		

Assistant Principals

Kristy McCoy	Christ the King	Lesley Oleksiw	St. Edmund
Gregory Hansen	Divine Mercy	Akua Kankam	St. Elizabeth Seton
Antoinette Tabb	Father Leo Green	Lisa Cruickshank	St. Gerard
Erin Stock	Fr. Michael Mireau	Erika Metcalfe	St. Martha
Sophia Lobo	Holy Trinity	Shelley Hillaby	St. Pius X
Katie Wojcicki	J. J. Bowlen	Daniel Meunier	St. Teresa of
Mandy Jensen	Joan Carr		Calcutta
Thomas Zdunich	Louis St. Laurent	Justine Buttigieg	St. Thomas More
David Kiryluk	Mon. Fee Otterson	Olivia Hernandez	Blessed John Paul I
Jason Geis	Mother Margaret Mary	Connor Renshaw	J. H. Picard
Helene Stabel	St. Angela Elem School	Linda Hoang-Rackel	St. Cecilia
Erin Pruski	St. Charles	Nicholas Freeman	St. Gabriel

Dalyace McNamee
Sara Figueroa de Toledo
Keri Wilson-Hackett
Michelle Carabeo
Catherine Newman

St. Paul
St. Teresa
St. Anne
St. Catherine
Cardinal Collins -
Clareview

Amanda Yakimyshyn Mark St. Martin

Recommendation:

That the Board of Trustees acknowledges and welcomes our Catholic educational leaders to their new journeys.





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BOARD OF TRUSTEES MEMO

September 17, 2025 Public Board Meeting **1.8**

Date: September 17, 2025

To: Board of Trustees

From: Sandra Palazzo, Board Chair

Re: **Tribute to Retiring Trustee Terry Harris**

Background:

As we prepare for the upcoming term, we recognize Trustee Terry Harris, who will not be seeking re-election and is preparing to retire from his role with the Board. It is my honour to pay tribute to him as he prepares for this new journey.

Terry has served with dedication as a Trustee for Edmonton Catholic Schools for two terms, spanning eight years. A proud graduate of our Division, Terry began his career in administration with Edmonton Catholic Schools before moving into senior leadership roles in both the public and private sectors. He later ran a management consulting firm for nearly two decades and taught employment relations and law at the university level.

During his time as Trustee, Terry provided strong leadership as Board Chair early in his first term and most recently as Chair of the Audit and Finance Committee. He has represented our Board in many capacities, including the Senate of Newman Theological College, the Teacher Employer Bargaining Agency, and the Alberta Catholic School Trustees' Association.

Terry's commitment to service extends beyond our Division. He has been active in the Catholic community as a member of the Knights of Columbus and Catholic Social Services Board, and in the broader community through organizations such as Skills Canada Alberta, the Autism Society of Edmonton, and the Bent Arrow Traditional Healing Society.

Throughout his career and his service as Trustee, Terry has remained humble, seeing his role as a privilege and an opportunity to positively impact students and families. We extend our sincere gratitude to Terry for his leadership, faith, and commitment to Catholic education. His contributions have left a lasting legacy for generations to come.

Recommendation:

That the Board of Trustees acknowledges and celebrates outgoing Trustee Terry Harris on his retirement.



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BOARD OF TRUSTEES MEMO

September 17, 2025 Public Board Meeting **2.1**

Date: September 17, 2025

To: The Board of Trustees

From: Lynnette Anderson, Chief Superintendent

Originator: Terri Peterson, Superintendent of Learning Services
John Fiacco, Superintendent of Educational Planning

Resource Staff: Nicole Lafreniere, Director of Curriculum and Assessment
Megan Lapp, Apprenticeship and Collegiate Consultant

Re: **Edmonton Catholic Schools Collegiate Update**

Background:

Alberta continues to see growing demand in the skilled trades. Collegiate programs support student career goals and help address critical labour shortages across the province.

Edmonton Catholic Schools is expanding career-focused learning with the launch of St. Eligius Catholic Collegiate in the 2025–2026 school year. St. Eligius is the patron saint of metalworkers, making his name a fitting choice for a collegiate focused on skilled trades and hands-on careers. Students will have the opportunity to get a head start in the skilled trades while earning credit towards both high school and apprenticeship training.

Program Locations and Trades Offered

- **Welding Apprenticeship** at St. Oscar Romero Catholic High School ([17760 69 Ave. NW](#))
- **Pipe Trades** at Archbishop O’Leary Catholic High School ([8760 132 Ave. NW](#)), which teaches concepts common to the trades of:
 - Gasfitter
 - Plumber
 - Sprinkler Systems Installer
 - Steamfitter-Pipefitter

These programs are supported by partnerships with:

- [NAIT](#)
- [Boilermakers Lodge 146](#)
- [CLAC](#)
- [UA Local 488](#)

Students in the St. Eligius Catholic Collegiate program will have the opportunity to make valuable post-secondary and industry connections, thanks to the above-mentioned partnerships.

Recommendation:

That the Board of Trustees receive this update on the Division's collegiate programs.





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BOARD OF TRUSTEES MEMO

September 17, 2025 Public Board Meeting **2.2**

Date: September 17, 2025

To: Board of Trustees

From: Lynnette Anderson, Chief Superintendent

Re: **Renaming of Blessed Carlo Acutis Catholic High School**

Background:

On February 22, 2023, the Board of Trustees named our new Catholic high school in Dunluce after Blessed Carlo Acutis, patron of youth, computer programmers, and World Youth Day 2023. The following rationale was shared:

Blessed Carlo Acutis was a holy boy who infused the ordinary aspects of life with extraordinary love for God. During his 15 years on earth, he lived as a regular young person, going to school, playing soccer, eating at the pizzeria with his peers — though somehow making all of these activities a lived Gospel...

Among typical teen interests like video games, computer programming, and making home movies with his cats and dogs, he also loved the Eucharist. In fact, he loved the Eucharist in a most profound way, never missing an opportunity to go to Mass or Adoration. This love for the Eucharist, and the real presence of Jesus in the Eucharist, became the driving source of his sanctity — a “home base” for him to enter the presence of God and further radiate it to others.

The internet, to Carlo, was also a means of evangelization — it was another space in which he was also able to transmit God. Using his computer skills, Carlo designed an online [Eucharistic Miracles Exhibition](#) that is now translated into 17 languages and has been displayed across the world!

Carlo Acutis is a model for all youth today. His life shows young people that sanctity is possible, and indeed nearer than they might imagine! Carlo’s example offers a roadmap to young people wondering how they can live holy lives in this day and age. What’s more, the beatification of this first millennial saint shows us that God is not done making saints yet; he reminds us all, young and old alike, that the Lord makes saints in every age and generation! ([Blessed Carlo Acutis, a model for all youth](#), M.A. Torres, 10/12/21)

Blessed Carlo Acutis was canonized in Rome on September 7, 2025, and is now St. Carlo Acutis. He is the first millennial saint, and this will further model for our youth that it is possible to answer the call to sainthood in our modern world. This is, indeed, an exciting and momentous occasion.

Recommendation:

That the Board of Trustees rename Blessed Carlo Acutis Catholic High School to St. Carlo Acutis Catholic High School in celebration and honour of his canonization.



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BOARD OF TRUSTEES MEMO

September 17, 2025 Public Board Meeting **2.3**

Date: September 17, 2025

To: Board of Trustees

From: Sandra Palazzo, Board Chair

Re: **Naming of our new Catholic schools and the Rundle replacement school**

Background:

Our Division is pleased to have six schools currently under construction, which necessitates that we name them in accordance with our Administrative Procedure. The locations of the new schools are:

Catholic K-9 School in Cavanagh/Heritage Valley: 30 Ave. & Cavanagh Gate SW

Catholic K-9 School in Crystallina Nera East: 71 St. & 178 Ave. NW

Catholic K-9 School in Hays Ridge: 31 Ave. & Hays Ridge Drive SW

Catholic K-9 School in River's Edge: 23 Ave. & 199 St. NW

Catholic K-9 School in West Laurel: 30 St. & 17A Ave. NW

Catholic K-9 Consolidation School in Rundle Heights: 34 Street & 107 Avenue NW

As per [Administrative Procedure 544 - Naming of Facilities](#), the Division has established a list of names for schools and Division facilities that is in keeping with the policies and procedures of the Catholic Archdiocese of Edmonton, which has been approved by Archbishop Smith, our former Archbishop.

Recommendation:

That the Board of Trustees approves the following names for our new schools:

St. Sophia Catholic Elementary/Junior High School (Cavanagh/Heritage Valley)

Our Lady of Hope Catholic Elementary/Junior High School (Crystallina Nera East)

St. Michael the Archangel Catholic Elementary/Junior High School (Hays Ridge)

St. Patrick Catholic Elementary/Junior High School (River's Edge)

St. Genevieve Catholic Elementary/Junior High School (West Laurel)

St. Nicholas Catholic Elementary/Junior High School (Rundle Heights)

Attachments:

- Biographies or Rationales of Names of New Schools
- Map of the New Schools

Biographies/Rationales for the Names of 6 New Schools 2025

Our Lady of Hope

Feast Day: January 17

The title *Our Lady of Hope* is rooted in a miraculous event that took place during the Franco-Prussian War in 1871. In the small village of Pontmain, France, a group of children, Eugène and Joseph Barbadette, along with several others, witnessed an apparition of the Virgin Mary in the night sky. She appeared as a beautiful Lady, clothed in a dark-blue robe adorned with golden stars, a black veil, and a crown of light.

As more townspeople gathered to pray the Rosary, the apparition unfolded in silence. A luminous message gradually appeared on a banner beneath the Lady:

“Pray, my children. God will answer before long. My Son lets Himself be moved.”

These words offered profound comfort and assurance to a community deeply troubled by the threat of invasion and war. Remarkably, shortly after the apparition, the advancing Prussian army halted unexpectedly and soon withdrew, sparing Pontmain and its people. The apparition of Our Lady of Hope was formally approved by the Church in 1872. A basilica was later built in Pontmain to honor the event, which continues to be a place of pilgrimage and devotion.

Our Lady of Hope’s message is timeless, a gentle but powerful call to prayer, trust, and unwavering faith in God’s mercy. In times of fear, suffering, or uncertainty, she reminds us that Heaven listens, and that hope, born of faith, is never in vain.

St. Genevieve

Feast Day: January 3

St. Genevieve of Paris was a woman of profound faith, courage, and compassion. Born around 422 in Nanterre, near Paris, she dedicated her life to God at the age of 15, taking the veil as a consecrated virgin. After the death of her parents, she moved to Paris to live with her godmother, where she devoted herself fully to prayer, fasting, and acts of charity, especially toward the poor and the sick.

During a time of grave danger, when Paris faced the threat of invasion by Attila the Hun, Genevieve urged the people not to flee but to trust in God's protection. She organized continuous prayer vigils and encouraged the city's resistance, becoming a symbol of hope and spiritual strength. Her faith and leadership were credited with saving the city.

Later, she played a key role in the construction of a church over the tomb of Saint Denis, the first bishop and martyr of Paris. This church became a significant pilgrimage site and a testament to her enduring influence on the spiritual life of the city.

St. Genevieve is venerated as the patron saint of Paris, as well as a protector against disasters, plagues, and fevers. Her life is a powerful witness to the strength found in prayer, the importance of steadfast faith in times of crisis, and the transformative power of selfless service.

The following names are current or past schools. The biographies are From Holy is Thy Name: honoring the Namesakes of Edmonton Catholic Schools.

St. Michael the Archangel (The original school opened in 1946 and closed in 2003)

Feast Day: September 29

Michael, Gabriel and Raphael are called “saints” because they are holy. But they are different from the rest of the saints because they were not human but spirits. They are angels, the word “angel” meaning ‘Messenger of God’. Angels who deliver messages of lesser importance are just called Angels; and those who proclaim important messages are called Archangels. They are our protectors, and we know something about each of the three Archangels from the Bible.

Michael’s name means “who is like God?” St. Michael is mentioned in three books of the Bible: Daniel, Revelation and the Letter of Jude. In the book of Revelation or the Apocalypse, chapter 12:7-9, we read of a great war that went on in heaven. Michael and his angels battled with Satan (or the fallen angel Lucifer). Michael who was the leader of God’s army became the champion of loyalty to God. We can ask St. Michael to make us strong in our love for Jesus and in our practice of the Catholic religion.

St. Nicholas (St. Nicholas currently operates as a junior high and is part of the Rundle Heights consolidation school)

Feast Day: December 6

Little is known about his life, but St. Nicholas, who lived in the fourth century, has become the patron of Russia and Greece as well as patron of children and sailors. His feast day is an occasion of ardent celebration in many parts of the globe. Nicholas was dedicated to helping people in his hometown while he was still a young man. He would have preferred to become a hermit, but God called him to another way of life in service to people as Bishop of Myra.

There is a tradition that before he was ordained Bishop, he had a dream in which Jesus handed him the Holy Gospel and the Virgin Mary handed him the Bishop’s stole.

Nicholas is well noted for his works of love. In many countries, local folklore has made St. Nicholas into the secret giver of presents for children. In English-speaking countries his name was changed from Saint Nicholas to Santa Claus. It is appropriate to remember him not only as the jolly source of toys and treats but also as the protector of those whose lives and innocence remain threatened today, as they were in the time of St. Nicholas, by violence, poverty, and exploitation.

St. Patrick (The original school opened in 1916 and closed in 2003)

Feast Day: March 17

St. Patrick had a difficult life. At fourteen, he became a slave. During his captivity, Patrick turned to God in prayer. He wrote 'The love of God grew in me more and more, as did the faith, so that, in a single day, I have said as many as a hundred prayers and in the night, nearly the same. I prayed in the woods and on the mountain, even before dawn. I felt no hurt from the snow or ice or rain.' Patrick remained a slave until he was twenty, but his hardship did not make him angry; he just grew closer to God. Patrick preached and his example changed hearts throughout all of Ireland. He worked many miracles and wrote of his love for God. After years of living in poverty, traveling and enduring much suffering he died March 17, 461 A. D.

Patrick was a humble, pious, gentle man, whose love and total devotion to and trust in God should be a shining example to each of us. He feared nothing, not even death, so complete was his trust in God, and of the importance of his mission. He is the inspiration behind the school's former motto: 'Love Lives Here!'

St. Sophia (The original school opened in 1979 and closed in 1993)

Feast Day: August 1

Saint Sophia the Martyr was born in Italy in the first century AD. She had three daughters: Faith, Hope and Charity, who were named after virtues mentioned by Saint Paul in 1 Corinthians 13. Her daughters are said to have been martyred during the reign of Hadrian (117–138). The guards took Sophia's daughters one by one, from the oldest to the youngest and beat and tortured them to death in an attempt to force their mother, Sophia, to renounce her faith in Christ. She proved her unconditional faith in Christ, refusing to deny her God even as her daughters were murdered in front of her. Afterwards, Sophia buried her daughters' bodies and remained by their graves for three days until she died herself.

ECSD Future School Sites

2025-2026



ECSD New Schools



COE Neighborhoods

2.3

N

Crystallina
Nera East
(K-9)

Rundle Heights (K-9)

River's
Edge (K-9)

West Laurel
(K-9)

Hays
Ridge
(K-9)

Cavanagh
(K-9)



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BOARD OF TRUSTEES MEMO

September 17, 2025 Public Board Meeting **2.4**

Date: September 17, 2025

To: Board of Trustees

From: Lynnette Anderson, Chief Superintendent

Originator: Carole Karbonik, General Counsel
Susan Makale, Executive Director
Courtney Naccarato, Corporate Secretary

Re: **Adoption of Board Policy Amendments**

Background:

Pursuant to Board Policy 2, Article 10.2, the Board is required to ensure that Board policies are reviewed not only during the orientation process at the beginning of the term of a board, but also at least once in a term to ensure currency and relevancy.

In this regard, and as part of our ongoing upkeep of Board policies to ensure accuracy and relevance to present operations, Administration is recommending that the Board consider changes to Board Policy 12 (Role of the Chief Superintendent) and Board Policy 12 – Appendix B (Chief Superintendent Performance Assessment Guide) as attached. These changes reflect recent process work conducted at the spring Board retreat and legal review.

Board Policy 10 governs the process by which Board policies shall be updated. In that regard, three readings of any proposed policy or an amendment of an existing policy are required. First and second reading of a new policy or amendments to an existing policy may occur at one meeting. Third and final reading shall occur not sooner than one Regular Board meeting after the first and second reading unless there is unanimous agreement of the quorum of Trustees present that the third and final reading may immediately follow the first and second reading.

As per past practice, it is advised that the Board consider the enclosed amendments at the public Board meeting and if required, at the public Board meeting following in the event that unanimous approval is not in place in order to proceed with third reading.

Policy 12

ROLE OF THE CHIEF SUPERINTENDENT

Background

In accordance with the *Education Act* Section 222 the Chief Superintendent is the Chief Executive Officer of the Board and the Chief Education Officer of the Division. The Chief Superintendent reports directly to the Board and is accountable to the Board for the conduct and operation of the Division. All Board authority delegated to the staff of the Division is delegated through the Chief Superintendent.

In order to meet the requirement of the *Education Act*, the mandate of trust given them by the Catholic electorate in the Division and the duty to deliver a Catholic educational program in conformity with the Archbishop's direction, the Board shall hire a Catholic Chief Superintendent to serve as the Board's Chief Executive Officer.

Specific Areas of Responsibility

1. Faith Leadership

- 1.1 Models Edmonton Catholic Schools Core Values;
- 1.2 Ensures celebration of Division Catholicity;
- 1.3 Develops and maintains positive and effective relations with the Archdiocese and the Ukrainian Eparchy;
- 1.4 Ensures students and staff are provided opportunities for spiritual development within the Division;
- 1.5 Follows a lifestyle and deportment in harmony with Catholic teachings and principles;
- 1.6 Ensures schools maintain a distinctive Catholic identity:-
- 1.7 Ensures students have the opportunity to develop a Catholic worldview.

2. Student Learning

- 2.1 Provides leadership in all matters relating to education in the Division;
- 2.2 Ensures students in the Division have the opportunity to meet or exceed the standards of education set by the Minister;
- 2.3 Ensures that learning environments contribute to the development of skills and habits necessary for the world of work, post-secondary studies, life-long learning and citizenship;
- 2.4 Provides leadership in fostering conditions which promote the improvement of educational opportunities for all students;

- 2.5 Provides leadership in implementing education policies established by the Minister and the Board;

~~2.6 Ensures students have the opportunity to develop a Catholic world view.~~

3. Student Well-beingfare

- 3.1 Ensures that each student is provided with a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging;
- 3.2 Ensures that the social, physical, intellectual, cultural, spiritual and emotional growth needs of students are met in the overall school environment;
- 3.3 Ensures the safety and well-being of students while participating in school programs or while being transported on transportation provided by the Division;
- 3.4 Ensures the facilities adequately accommodate Division students;
- 3.5 Acts as, or designates, the attendance officer for the Division.

4. Fiscal Responsibility

- 4.1 Ensures the fiscal management of the Division by the CFO is in accordance with the terms or conditions of any funding received by the Board under the *Education Act* or any other ~~Act~~legislation;
- 4.2 Ensures the Division operates in a fiscally responsible manner, including adherence to recognized accounting procedures;
- 4.3 Directs the preparation ~~and the presentation~~ of the budget for Board approval;
- 4.4 Ensures the Board has current and relevant financial information;
- 4.5 Directs the preparation of the Three-Year Capital Plan for submission to the Board.

5 Personnel Management

- 5.1 Has overall authority and responsibility for all personnel-related matters, except the mandates for collective bargaining and those personnel matters precluded by legislation, collective agreements or Board policy;
- 5.2 Ensures appropriate supervision of all staff and ensures appropriate evaluation processes are in place;
- 5.3 Facilitates professional development and training sessions for staff;
- 5.4 Ensures the coordination and integration of human resources within the Division;
- 5.5 Ensures that each staff member is provided with a welcoming, caring, respectful and safe working environment that respects diversity and fosters a sense of belonging.

6 Policy/Administrative Procedures

- 6.1 Provides leadership in the planning, development, implementation and evaluation of Board policies;
- 6.2 Develops and keeps current an Administrative Procedures Manual that is consistent with Board policy and provincial policies, Regulations and procedures.

7 Chief Superintendent/Board Relations (“The First Team”)

- 7.1 Develops and maintains positive, professional working relations with the Board;
- 7.2 Respects and honours the Board’s role and responsibilities and facilitates the implementation of that role as defined in Board policy;
- 7.3 Attends all Board meetings and makes recommendations on matters requiring Board action by providing accurate information and reports as are needed to ensure the making of informed decisions;
- 7.4 Provides the information and counsel which the Board requires to perform its role;
- 7.5 Keeps the Board informed on sensitive issues in a timely manner;
- 7.6 Attends, and/or designates administrative attendance at, all committee meetings unless excused by the committee;
- 7.7 Demonstrates high ethical standards of conduct, respect, integrity and support to the Board, ~~which is conveyed to the staff and community;~~
- 7.8 Demonstrates respect for individual Trustees.

8 ~~Three-Year Education~~Strategic Planning and Reporting

- 8.1 Leads the generative strategic planning process, including the development of the ~~Three Year~~Three-Year Education Plan, Division goals, ~~and~~ operational budget, and Capital Plan and implements those plans as approved;
- 8.2 Involves the Board appropriately in the ~~three-year education~~strategic planning process (Board approval of process and timelines; opportunity for Board establishment of strategic priorities and key results early in the process; Board review of draft plan and final Board approval);
- 8.3 Reports regularly on results achieved;
- 8.4 Develops the Annual Education Results Report for Board approval.

9 Organizational Management

- 9.1 Demonstrates effective organizational skills resulting in Division compliance with all legal, Ministerial and Board mandates and timelines;
- 9.2 Reports to the Deputy Minister with respect to matters identified in and required by the *Education Act* and provincial legislation.

10 Communications and Community Relations

- 10.1 Takes appropriate actions to ensure open, transparent, positive internal and external communications are developed and maintained;

10.2 Ensures parents have a high level of satisfaction with the services provided and the responsiveness of the Division;

10.3 Maintains effective relationships within the Division and the community served;

10.4 Acts as or assigns the head of the organization for the purposes of the ~~Freedom of Information and Protection of Privacy (FOIP) Act~~, Access to Information Act and Protection of Privacy Act;

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10.5 Keeps the Board informed through the provision of appropriate accountability reports;

10.6 Participates actively and fosters involvement of staff in community affairs in order to enhance and support the Division's mission;

10.7 In consultation with the Board Chair, serves as a spokesperson for the Division for the media and public in order to keep the Division's messages consistent and accurate.

11 Leadership Practices

11.1 Practices leadership in a manner that is viewed positively and has the support of those with whom the Chief Superintendent works most directly in carrying out the directives of the Board and the Minister.

Adopted: June 30, 2017

Revised: October 22, 2019, June 30, 2021, May 29, 2024

Legal Reference: Education Act, Sections 52, 222, 223, 224

~~Freedom of Information and Protection of Privacy Act~~

Access to Information Act

Protection of Privacy Act

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Policy 12 – Appendix B

CHIEF SUPERINTENDENT PERFORMANCE ASSESSMENT GUIDE

1. Faith Leadership

Role Expectations:

- RE 1.1 Models Edmonton Catholic Schools Core Values ~~and the eight characteristics of Catholic education.~~
- RE 1.2 Ensures celebration of Division Catholicity.
- RE 1.3 Develops and maintains positive and effective relations with the Archdiocese and the Ukrainian Eparchy.
- RE 1.4 Ensures students and staff are provided opportunities for spiritual development within the Division.
- RE 1.5 Follows a lifestyle and deportment in harmony with Catholic teachings and principles.
- RE 1.6 Ensures schools maintain a distinctive Catholic identity.
- RE 1.7 Ensures students have the opportunity to develop a Catholic worldview.

Quality Indicators relative to Faith Leadership:

- QI 1.1 Ensures that all school leaders actively promote education in a Catholic context.
- QI 1.2 Provides staff with a program of activities which reinforces and forms personal faith development and professional growth in effectively teaching religious education programs.
- QI 1.3 Ensures religious celebrations and social justice are organized by schools and departments.
- QI 1.4 Facilitates cooperative religious initiatives involving school, home and parish.
- QI 1.5 Participates actively in the parish and maintains a personal lifestyle in keeping with Church doctrine.
- ~~QI 1.6 Ensures that hiring and promotion practices support the Catholic aspect of our Division's mission.~~

2. Student Learning

Role Expectations:

- RE 2.1 Provides leadership in all matters relating to education in the Division.

- RE 2.2 Ensures students in the Division have the opportunity to meet or exceed the standards of education set by the Minister.
- RE 2.3 Ensures that learning environments contribute to the development of skills and habits necessary for the world of work, post-secondary studies, life-long learning and citizenship.
- RE 2.4 Provides leadership in fostering conditions which promote the improvement of educational opportunities for all students.
- RE 2.5 Provides leadership in implementing education policies established by the Minister and the Board.

~~RE 2.6 Ensures students have the opportunity to develop a Catholic world view.~~

Quality Indicators relative to Student Learning:

- QI 2.1 Conducts an analysis of student success and ensures school principals develop action plans to address concerns.
- QI 2.2 Identifies trends and issues related to student achievement to inform the Three-Year Planning process, including recommendations for innovative means to improve measurable student achievement.
- QI 2.3 ~~Ensures parents and students are satisfied with levels of achievement. Ensures there is measurable improved student achievement over time.~~
- QI 2.4 ~~Ensures the Division's academic and other provincially mandated Assurance results are published. Ensures there is measurable improved student achievement over time.~~
- ~~QI 2.5 Meets Alberta Education's expectations re: AERR format, process and content.~~
- ~~QI 2.6 Meets all timelines with provision for appropriate Board input relative to the AERR and Three Year Education Plan.~~
- ~~QI 2.7 Ensures the Division's academic results are published.~~

3. Student ~~Welfare~~Well-being

Role Expectations:

- RE 3.1 Ensures that each student is provided with a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging.
- RE 3.2 Ensures that the social, physical, intellectual, cultural, spiritual and emotional growth needs of students are met in the overall school environment.
- RE 3.3 Ensures the safety and well-being of students while participating in school programs or while being transported on transportation provided by the Division.
- RE 3.4 Ensures the facilities adequately accommodate Division students.
- RE 3.5 Acts as, or designates, the attendance officer for the Division.

Quality Indicators relative to Student Well-~~being~~fare:

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- QI 3.1 Develops measurements and monitors progress relative to providing a welcoming, caring, respectful and safe learning environment.
- QI 3.2 Ensures that a continuum of supports and services are available to address the needs of students in their growth and achievement.~~Provides an analysis of incident reports.~~
- QI 3.3 Ensures that schools address attendance concerns.
~~Implements the requirements of Occupational Health and Safety legislation, including required staff professional development.~~
- ~~QI 3.4 Complies with legislative requirements to appoint an attendance officer for the Division.~~

4. Fiscal Responsibility

Role Expectations:

- RE 4.1 Ensures the fiscal management of the Division by the CFO is in accordance with the terms or conditions of any funding received by the Board under the *Education Act* or any other legislation.
- RE 4.2 Ensures the Division operates in a fiscally responsible manner, including adherence to recognized accounting procedures.
- RE 4.3 Directs the preparation ~~and the presentation~~ of the budget for Board approval.
- RE 4.4 Ensures the Board has current and relevant financial information.
- RE 4.5 Directs the preparation of the Three-Year Capital Plan for submission to the Board.

Quality Indicators relative to Fiscal Responsibility:

- QI 4.1 Ensures accepted accounting principles are being followed.
- QI 4.2 Ensures all deficiencies identified in the previous audit report and management letter have been remediated to the satisfaction of the auditor.
- QI 4.3 Ensures adequate internal financial controls exist and are being followed.
- QI 4.4 Ensures all collective agreements and contracts are being administered and interpreted so staff and contracted personnel are being paid appropriately and appropriate deductions are being made.
- QI 4.5 Ensures school-based funds are monitored to ensure appropriate expenditures, reserves and accounting processes.
- QI 4.6 Ensures the Board is informed annually about incurred liabilities.
- QI 4.7 Ensures the Board is informed as soon as practicable regarding pending litigation.
- QI 4.8 Monitors and reviews expenditures to ensure continuous improvement in terms of value for money.

Personnel Management

Role Expectations:

- RE 5.1 Has overall authority and responsibility for all personnel-related matters, except the mandates for collective bargaining and those personnel matters precluded by legislation, collective agreements or Board policy.
- RE 5.2 Ensures appropriate supervision of all staff and ensures appropriate evaluation processes are in place.
- RE 5.3 Facilitates professional development and training sessions for staff.
- RE 5.4 Ensures the coordination and integration of human resources within the Division.

5

RE 5.5 Ensures that each staff member is provided with a welcoming, caring, respectful and safe working environment that respects diversity and fosters a sense of belonging.

Quality Indicators relative to Personnel Management:

QI 5.1 Develops and effectively implements quality recruitment, orientation, staff development, disciplinary, evaluation and supervisory processes.

QI 5.2 Ensures that hiring and promotion practices support the Catholic aspect of our Division's mission.

~~Models commitment to personal and professional growth.~~

QI 5.3 Fosters high standards of instruction and professional improvement (Teaching Quality Standard).

QI 5.4 Provides for training of administrators and the development of leadership capacity within the Division.

QI 5.5 Ensures all staff have access to appropriate professional learning and/or training. ~~Keeps current and ensures adherence to human resources administrative procedures.~~

QI 5.6 Implements requirements of Occupational Health and Safety legislation, including required staff professional development.

~~Models high ethical standards of conduct.~~

QI 5.7 Annually provide the Board with a report of all Principal and Assistant Principal assignments to the Division.

5. Policy/Administrative Procedures

Role Expectations:

RE 6.1 Provides leadership in the planning, development, implementation and evaluation of Board policies.

RE 6.2 Develops and keeps current an Administrative Procedures Manual that is consistent with Board policy and provincial legislation, Regulations and procedures.

Quality Indicators relative to Policy/Administrative Procedures:

QI 6.1 Keeps administrative procedures current and ~~appropriately involves stakeholders in the administrative procedures~~ uses appropriate engagement in their development of and revision ~~s to AP's.~~

QI 6.2 Assists the Board in developing and reviewing Board policies.

QI 6.3 Ensures system adherence to policies and administrative procedures.

QI 6.4 Demonstrates a knowledge of and respect for the role of the Board in policy processes.

6. Chief Superintendent/Board Relations ("The First Team")

Role Expectations:

RE 7.1 Develops and maintains positive, professional working relations with the Board.

- RE 7.2 Respects and honours the Board's role and responsibilities and facilitates the implementation of that role as defined in Board policy.
- RE 7.3 Attends all Board meetings and makes recommendations on matters requiring Board action by providing accurate information and reports as are needed to ensure the making of informed decisions.
- RE 7.4 Provides the information and counsel which the Board requires to perform its role.
- RE 7.5 Keeps the Board informed on sensitive issues in a timely manner.
- RE 7.6 Attends, and/or designates administrative attendance at, all committee meetings unless excused by the committee.
- RE 7.7 Demonstrates high ethical standards of conduct, respect, integrity, and support to the Board, ~~which is conveyed to the staff and community.~~
- RE 7.8 Demonstrates respect for individual Trustees.

Quality Indicators relative to Chief Superintendent/Board Relations ("The First Team"):

- QI 7.1 Implements Board directions with integrity in a timely fashion.
- QI 7.2 Provides support to the Board re: advocacy efforts on behalf of the Division.
- QI 7.3 Ensures Board agendas are prepared and distributed to Trustees in sufficient time to allow for appropriate Trustee preparation for the meeting.
- QI 7.4 ~~Keeps the Board informed~~informs the Board in a timely manner about Division operations which may reflect on the Board.
- QI 7.5 Provides the Board with balanced, sufficient, concise information and clear recommendations in agendas and also as requested by the Board.
- QI 7.6 Interacts with the Board in an open, honest, proactive and professional manner.
- QI 7.7 Ensures high-quality management services are provided to the Board.
- ~~QI 7.8 Provides the Board with correspondence directed to the Board or Trustees.~~

Strategic Planning and Reporting

Role Expectations:

- RE 8.1 Leads the generative strategic planning process, including the development of the ~~Three-Year~~Three-Year Education Plan, Division goals, operational budget, and Capital Plan and implements plans as approved.
- RE 8.2 Involves the Board appropriately in the strategic planning process (Board approval of process and timelines; opportunity for Board establishment of strategic priorities and key results early in the process; Board review of draft plan and final Board approval).
- RE 8.3 Reports regularly on results achieved.
- RE 8.4 Develops the Annual Education Results Report for Board approval.

Quality Indicators relative to Strategic Planning and Reporting:

- QI 8.1 Ensures the three-year planning process involves appropriate ~~stakeholder~~ input and results in high ~~stakeholder~~ satisfaction.
- QI 8.2 Ensures facility project budgets and construction schedules are followed or timely variance reports are provided to the Board.
- QI 8.3 Develops short- and long-range plans to meet the needs of the Division and provide for continuous improvement.
- QI 8.4 Ensures key results identified by the Board are achieved.
- QI 8.5 Ensures the budget and three-year plan are developed according to a timeline which ensures the Board's ability to provide direction and revise priorities, and are approved within Alberta Education deadlines.

9. Organizational Management

Role Expectations:

- RE 9.1 Demonstrates effective organizational skills resulting in Division compliance with all legal, Ministerial and Board mandates and timelines.
- RE 9.2 Reports to the Deputy Minister with respect to matters identified in and required by the *Education Act* and provincial legislation.

Quality Indicators relative to Organizational Management:

- QI 9.1 Ensures Division compliance with all Alberta Education and Board mandates ~~(timelines and quality)~~.

10. Communications and Community Relations

Role Expectations:

- RE 10.1 Takes appropriate actions to ensure open, transparent, positive internal and external communications are developed and maintained.
- RE 10.2 Ensures families have a high level of satisfaction with the services provided and the responsiveness of the Division.
- RE 10.3 Maintains effective relationships within the Division and the community served.
- RE 10.4 Acts as or assigns the head of the organization for the purposes of the ~~*Freedom of Information and Protection of Privacy (FOIP) Act*~~, ~~*Access to Information Act*~~ and ~~*Protection of Privacy Act*~~.
- RE 10.5 Keeps the Board informed through the provision of appropriate accountability reports.
- RE 10.6 Participates actively and fosters involvement of staff in community affairs in order to enhance and support the Division's mission.
- RE 10.7 In consultation with the Board Chair, serves as a spokesperson for the Division for the media and public in order to keep the Division's messages consistent and accurate.

Quality Indicators relative to Communications and Community Relations:

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QI 10.1 ~~Ensures supports and services are in place to facilitate effective home-school communications. Facilitates effective home-school relations.~~

QI 10.2 ~~Ensures supports and services are in place to M~~manages conflict effectively.

QI 10.3 Ensures information is disseminated to inform appropriate publics.

QI 10.4 Works cooperatively with the media to represent the Board's views/positions.

QI 10.5 Promotes positive public engagement in the Division.

~~QI 10.6 Represents the Division in a positive, professional manner.~~

11. Leadership Practices

Role Expectations:

RE 11.1 Practices leadership in a manner that is viewed positively and has the support of those with whom the ~~Chief~~ Superintendent works most directly in carrying out the directives of the Board and the Minister.

Quality Indicators relative to Leadership Practices:

QI 11.1 Provides clear direction.

QI 11.2 Provides effective educational leadership.

QI 11.3 Establishes and maintains positive, professional working relationships with staff.

QI 11.4 Unites people toward common goals.

QI 11.5 Demonstrates a high commitment to meeting student needs.

QI 11.6 ~~The Superintendent D~~emonstrates integrity and transparency at all times.

QI 11.7 Empowers others.

QI 11.8 Effectively solves problems.

Legal Reference: Education Act, Sections 52, 222, 223, 224
[Freedom of Information and Protection of Privacy Act](#), [Access to Information Act](#)
[Protection of Privacy Act](#)



EDMONTON CATHOLIC SCHOOLS

9405 50 Street NW | Edmonton, AB T6B 2T4 | T: 780-441-6000

BOARD OF TRUSTEES MEMO

September 17, 2025 Public Board Meeting **3.1**

Date: September 17, 2025

To: The Board of Trustees

From: Sandra Palazzo, Board Chair

Re: **Board Chair Report on #ECSDfaithinspires – June 13 – September 11, 2025**

As we begin the 2025–2026 school year, we warmly welcome our students, families, and staff. My fellow Trustees and I are filled with gratitude for the energy and spirit that continue to shine in our schools. Each new year brings fresh opportunities for growth, learning, and community, and we are excited to see what lies ahead. I would also like to offer a special welcome to our new administrators, teachers, and support staff. Your gifts and dedication are a true blessing to our Division.

The steady growth of our Division is a clear sign of how strongly families continue to choose Catholic education for their children. Trustees recently attended site blessings for the future Cavanagh/Heritage Valley, Hays Ridge, and Crystallina Nera East K–9 Catholic schools, and toured the site of St. Josephine Bakhita. These moments are more than milestones in construction; they stand as visible reminders of the increasing demand for Catholic education in our city. Each new school site represents hope, faith, and opportunity for the many students who will be shaped by the gift of Catholic education in the years ahead.

Thank you to all our parents, guardians, students, teachers, administrators, and staff for your continued support of Edmonton Catholic Schools as we journey forward collaboratively and in partnership. The year ahead holds much promise, and together, as people of hope, we will continue to nurture the faith and learning of every student in Edmonton Catholic Schools.

Attached is a summary of meetings, events, and activities undertaken in my role as Board Chair since my last report. This summary does not include those meetings and events that I attended as a Trustee representing my Ward.

Recommendation:

That the Board of Trustees acknowledges receipt of the Board Chair Report on #ECSDfaithinspires – **June 13 – September 11, 2025** for information purposes.

Board Chair Report on #ECSDfaithinspires – June 13 – September 11, 2025**Summary of Meetings, Events, and Activities****Meetings and Events:**

- Attended One World...One Centre Newcomer Evening with Chief Superintendent and Board of Trustees
- Attended School Opening Mass with Division schools
- Attended Catholic Social Services Evening at the Mac with Chief Superintendent and Board of Trustees
- Attended School Opening Leadership Meeting with Board of Trustees
- Attended Division *First Riders* event
- Attended tour of St. Josephine Bakhita Site Visit with Alberta Infrastructure, Chief Superintendent, and Board of Trustees
- Attended Site Blessing for Cavanagh/Heritage Valley, Hays Ridge, and Crystallina Nera East K-9 Catholic Schools
- Attended Alberta Education Ministerial Order Information Sessions
- Attended meeting with Junior Achievement and Chief Superintendent delegate
- Attended Edmonton Catholic Schools' Foundation meeting
- Attended virtual meeting with Metro Chairs
- Attended virtual meeting with ASBA and Board Chairs
- Attended virtual meetings and briefings with Chief Superintendent, Administration, and Board of Trustees
- Attended virtual agenda setting meetings with Vice-Chair
- Attended Public, Governance, and Audit and Finance meetings with the Board of Trustees

Activities:

- Filmed welcome back message with Chief Superintendent
- Participated in Alberta Education Action Team Sessions
- Addressed numerous media requests
- Attended to correspondence and emails





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BOARD OF TRUSTEES MEMO

September 17, 2025 Public Board Meeting **3.2**

Date: September 17, 2025

To: Board of Trustees

From: Lynnette Anderson, Chief Superintendent

Re: **Chief Superintendent's Report on #ECSDfaithinspires –July-September 2025**

Background:

The 2025-2026 school year is one which is marked with great hope. Our Division theme for the year continues to be People of Hope, and it echoes that of the Catholic Church's Jubilee Year, Pilgrims of Hope. I wish to highlight some of my activities as Chief Superintendent alongside some of the happenings from the summer and the start of this school year as they relate to the framework of our Division Priorities: Living Our Faith, Learning Excellence, Organizational Excellence, and Embracing Diversity. These priorities can be explored more fully on ecsd.net under our Division Plan For Continuous Growth 2023-2026 (Year 3). In addition to those events that are embedded in our strategic plan, our Division was delighted to host Prime Minister Mark Carney at St. Rose Catholic School, which he attended from Grades 1-9, on September 10. During the visit, he engaged with students in the hallways, gymnasium, and a Grade 9 social studies class. Our students represented our school community with respect and enthusiasm. This special moment was part of a documentary series being produced by Canadian journalist George Stroumboulopoulos, showcasing Canadians from coast to coast.

Living Our Faith

- Division leaders returned in August with a Catholic Educational Leadership meeting. We celebrated Mass and welcomed our new School Based and Division leaders with a symbolic gesture and blessing.
- As we do each year, Division staff marked the beginning of the school year with Mass and a recommitment to Catholic education. We are grateful to have had the opportunity for this sacred time in 8 parishes across the Archdiocese and Eparchy. The collection for this event, a total of over \$10,110, will be shared jointly between the Edmonton Catholic Schools Foundation and the Edmonton Eparchy's Bridge of Hope.
- Schools have welcomed back their students with faith filled liturgies to begin the school year. These celebrations are filled with the joy of being able to grow in relationship with Jesus.
- The opening of a new Catholic school is a joyous event! We will gather with the community of St. Josephine Bakhita Catholic Elementary/Junior High School later this month for their Grand Opening Celebration.

Learning Excellence

- The Ministry of Education has struck a Classroom Complexity Action Team to explore the current conditions in classrooms across the province in order to address the complexity. I, along with several members of our Learning Services team, are pleased to serve on this committee and to advocate for meaningful change.
- Summer School remains an important opportunity for students to fulfill their high school requirements and/or upgrade their marks. This year, Summer School saw a total of 4116 course registrations, marking an increase compared to previous years.
 - Classroom-based instruction: 1617 registrations
 - Self-paced model: 1446 registrations
 - Online learning: 781 registrations

This growth reflects strong student interest and engagement across all delivery models.

- Our Division hosted its annual Summer Summit for elementary teachers with 268 participants representing 67 elementary schools. Educators from across the spectrum, beginning teachers, seasoned veterans, student teachers, and replacement teachers, came together to learn, collaborate, and prepare for the year ahead. With over 40 hands-on sessions, participants left empowered with ready-to-use lessons, resources, and strategies to bring back to their classrooms. This year's Summit also marked the crucial launch of the new mandatory Social Studies curriculum, where ECSD consultants and teacher working groups developed resources to support 100% of the new content, along with comprehensive grade-level resource boxes. Collaboration across Curriculum, Assessment, Languages, Inclusive Education, Indigenous Learning Services, and Human Resources ensured sessions met the diverse needs of our schools. Guided by the theme Cultivating Excellence: Growing toward Optimal Learning, the Summit planted seeds of inspiration and equipped teachers to nurture student success.
- Our Head Custodians, and our Administrative Support staff and Business Managers also had the opportunity to gather and explore different facets of what this year will bring to their important work for their kick-off meetings.

Organizational Excellence

- Division staff have spent countless hours over the past many months preparing for the implementation of the changes to the Education Act, as well as the Fairness and Safety in Sport Act, that came into effect on September 1. They have also been diligently working on the implementation of the Ministerial Order on the Selection, Availability, and Access of School Literary Materials. In addition to updating Administrative Procedures, they have been designing processes that are compliant with the requirements while endeavoring to advance a safe and caring environment for our students.
- Regular schedules of collaborative meetings have resumed across the Division. As Chief Superintendent, I meet regularly with all members of the Executive Leadership Team to collaborate on the work of their departments.
- We were pleased to host the First Riders Event, which is designed to orient families and students who are riding the bus for the first time about what to expect at our Lumen Christi Catholic Education Centre. This free event gives families the opportunity to build confidence and gain important safety knowledge through outdoor safety stations, bus navigation tips, and a Q&A opportunity. The entire session lasted approximately 45 minutes and culminated with an actual ride on a school bus.
- Our schools have been very busy setting communication and engagement opportunities with families. Meet the Staff nights are an excellent example of how they create ongoing opportunities for dialogue between home and school to build awareness of and participation in student learning.



- **Embracing Diversity**

- Beginning in August, OWOC began welcoming families for registration support, documentation verification, and administration of Benchmarks 2.0 Student Language Assessments. As of September 9, a total of 976 students have registered, with the largest numbers of newcomers representing countries such as the Philippines, several African countries, Ukraine, and South America. OWOC staff provide comprehensive support throughout the registration process, including English language assessments, cultural brokering, advocacy, interpretation, referral services, family resources, and school support. In addition, OWOC partners with a variety of organizations to deliver in-school and after-school programs that include cultural, academic, recreational, and mentorship opportunities. OWOC plays an essential role in fostering a welcoming, caring, safe, and inclusive Catholic educational experience for newcomers to Canada.

Recommendation:

That the Board of Trustees acknowledges receipt of the **Chief Superintendent's Report on #ECSDfaithinspires – July-September 2025** for information purposes.

