

Minutes

Name of Council

Date

Attendance: First and Last Names

Regrets: First and Last Names

1. **Call to Order** Time
2. **Welcome**
3. **Opening Prayer** read by Name, **Treaty 6** acknowledgement by Name
4. **Approval of Agenda** by Name and seconded by Name
5. **Approval of Minutes** from last meeting date, by Name and seconded by Name
6. **Principal Report**
Details from the Report
7. **Assistant Principal Activities and Events Report**
Details from the Report
8. **New Business**
Details of New Business
9. **Next Meeting:** Day and Time and Adjournment at Time by Name and seconded by Name

Name of Fundraising Association/Society

Minutes

Date

1. **Call to Order** at **time**
2. **Approval of Agenda** by **Name** and seconded by **Name**
3. **Approval of Minutes** on **date of last meeting** by **Name** and seconded by **Name**
4. **Treasurer's Report**
As of **Date**
General Account Balance is **\$XXX**
Anticipated remaining funds after accrued liabilities is **\$XXX**
Casino Account Balance is **\$XXX**
Anticipated remaining funds after accrued liabilities is **\$XXX**
5. **Casino Update** by **Name of Committee Member**
6. **Fundraising By** **Name of Committee Member**
7. **Financial Requests from School**
8. **New Business**
9. **Motions**
 1. State the motion here
Name and seconded by **Name**. Motion **Carried or Denied**
 2. State the motion here
Name and seconded by **Name**. Motion **Carried or Denied**
 3. State the motion here
Name and seconded by **Name**. Motion **Carried or Denied**
10. **Next Meeting** on **Day and Time** and Adjournment at **Time** by **Name** and seconded by **Name**