

# 2011 ORGANIZATIONAL MEETING

## Board of Trustees

June 28, 2011  
2:00 p.m.

2010-2011: #18

Board Room  
Catholic Education Services  
9807-106 Street

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## A G E N D A

1. **Call to Order**
  - 1.1 Opening Prayer B. Devlin
  - 1.2 Roll Call
2. **Election of Chair** A. Klotz
3. **Election of Vice-Chair** Board Chair
4. **Board Committee Structure** B. Kallal
5. **Dates & Time of Public Board Meetings for 2011-2012** J. Carr
6. **Adjournment**
  - 6.1 Closing Prayer J. Carr
  - 6.2 Motion to Adjourn

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June 22, 2011

To: The Board of Trustees

From: Joan Carr  
Superintendent

Originator: Andrea Klotz  
Corporate Secretary

**Re: Dates & Times of Public Board Meetings 2010–2011**

The *School Act 66(2)* states that a resolution of the Board establishing the Public meetings of the Board of Trustees shall state the date, time and place of the Public meeting.

**General Information**

1. The Board will hold its meetings on Tuesdays.
2. Those items that deal with personnel, property, or financial matters may be held “in-camera.”

**Public Board Meetings**

3. Public Meetings will be scheduled in the afternoon commencing at 4:00 p.m.
4. When required, a Special Board Meeting will be called in accordance with the *School Act*.

**Board Planning/Audit Committee Meetings**

5. Board Planning Meetings will be scheduled on Tuesdays.
6. Board Audit Committee Meetings may be scheduled on days other than Tuesday.

The dates of Board Planning Meetings and Audit Committee Meetings do not require formal Board approval. However, these dates are set at the same time as the Public Board Meeting dates. In accordance with the Terms of Reference for the Board Audit Committee Meetings, there will be a minimum of six Board Audit Committee Meetings per year.

**Recommendation**

That the Board of Trustees approves the dates, time, and location of the Public Board Meetings for the 2010–2011 school year as follows:

**(a) Dates**

September 13, 2011  
October 4, 2011  
November 1, 2011  
November 29, 2011  
December 6, 2011  
January 17, 2012  
February 14, 2012  
March 6, 2012  
March 20, 2012  
April 10, 2012  
April 30, 2012  
May 8, 2012  
May 29, 2012  
June 19, 2012  
June 26, 2012  
June 26, 2012 Organizational Meeting

**(b) Time**

Public Board Meetings will be scheduled to commence at 4:00 p.m. and will adjourn at 6:00 p.m. If required, the meeting may be extended by a majority vote to 6:30 p.m.

**(c) Location**

Public Board Meetings will be held in the Board Room located at Catholic Education Services, 9807-106 Street, unless otherwise determined. The Chair of the Board of Trustees may change the time, cancel, or postpone any regularly scheduled public meeting of the Board upon receiving concurrence by a majority of trustees.

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Enclosures:                Dates of Board Planning Meetings for 2011-2012  
                                      Dates of Audit Committee Meetings for 2011-2012