


Conflict of Interest



EDMONTON CATHOLIC SCHOOLS

Administrative Regulation 210

1. All employees shall acquaint themselves with the Code of Ethics of their respective association.
2. Employees will not use organizational privileges for private gain.
3. The acceptance of gifts, benefits or unusual hospitality by employees of the district shall not be permitted if they in any way could interfere with or influence the employees in their objective performance of their duties.
4. Business dealings, on behalf of the district, by an employee of the district with relatives or associates of that employee are not acceptable.
5. Employees shall not accept outside employment or unpaid positions that place them in conflict of interest situations.
6. Employees shall not engage in outside activities, for which compensation is received, during their regular district work hours.
7. Employees shall not sell products or services from outside activities back to the district.
8. Use of district facilities for private or personal business is prohibited.
9. Employees who find themselves in a potential or actual conflict of interest have a duty to notify their supervisor immediately upon becoming aware of such potential or actual conflict.

Reference: School Act Section 121	Approved: 
	Date Approved: April 3, 2000
Cross-reference: AP 211, 407	Date(s) Revised: June 12, 2002