



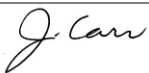
Administrative Regulation 206.1

Successful return to work is positively influenced by the maintenance of contact with the work environment. Employee Health Services and the site administration will provide on-going assistance and maintain contact with all employees on extended medical absence.

Site administrators will support the prescribed adjustments for a gradual, modified or rehabilitative return to work as recommended by Employee Health Services.

Employees are required to actively participate in the development of a return to work plan along with healthcare practitioners, insurance providers and Employee Health Services.

1. An employee who is to be on extended medical absence must, if possible, notify Employee Health Services either before or early in the absence.
2. An employee shall provide medical documentation to Employee Health Services for extended absences. The form is provided by Employee Health Services.
3. An employee's physician shall provide medical clearance for return to work to Employee Health Services. Employee Health Services will advise the site supervisor of the expected return to work date and of any accommodations or work restrictions.
4. All "return to work" plans are developed with medical input and support, in collaboration with the site, other healthcare providers, and most importantly the employee.
5. All medical information, being confidential, is kept in a separate employee health record in Employee Health Services. See Policy 205 and Regulation 205.1

Reference: School Act Section 111	Approved: 
	Date Approved: April 3, 2000
Cross-reference: AP 203	Date(s) Revised: June 12, 2002; December 7, 2005