



Eligibility Requirements for School Administrators

Administrative Regulation 200.1

1. To be eligible for designation as a principal a teacher must meet the following criteria:

Internal Applicants

- a. must have a continuous designation as an assistant principal,
- b. must have completed two years of experience as an assistant principal with Edmonton Catholic Schools, and
- c. must have successfully completed, or be in the process of completing within the year, one year of graduate studies. Continuous designation will only be awarded upon successful completion of studies.

External Applicants

- a. must have a continuous designation as a principal;
- b. must have successfully completed, or be in the process of completing within the year, one year of graduate studies. Continuous designation will only be awarded upon successful completion of studies.

2. To be eligible for designation as an assistant principal a teacher must meet the following criteria:


Internal Applicants

- a. must have a continuous contract with the district,
- b. preference will be given to applicants, who by the end of the current school year, have successfully completed a minimum of four years teaching, two of those being with Edmonton Catholic Schools;
- c. preference will be given to candidates who have completed two or more graduate level courses by the end of the current school year.

External Applicants

- a. must be currently serving as an assistant principal or principal;
- b. preference will given to applicants, who by the end of the current school year, have successfully completed four years of teaching;
- c. preference will given to candidates who have completed two or more graduate level courses by the end of the school year.

3. Non-Catholic teachers who possess a continuous contract are not eligible for school administration.

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| Reference: Board Governance E#1, E#2, EL#6, BSR #2 ECS Organizational Bylaw #7, #8 School Act Section 19,45(8),95,96,97,98,99, School Act Section 100,101,102,103,116,117,118 | Approved:  |
| | Date Approved: April 3, 2000 |
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