



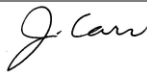
Entering Confined Spaces

Administrative Regulation 119.6

1. The Maintenance Department shall identify and maintain a register of all confined spaces in each facility.

A **confined space** is any space not intended for continuous occupancy and because of its location, contents, or activities performed within it may be deficient in oxygen or contain flammable/toxic vapours and gases. Confined spaces may be of any size, usually have limited openings for entry and exit, and have unfavourable natural ventilation. Examples include drains, sumps, boilers, tunnels, crawl spaces, and heating and ventilation shafts

2. The Maintenance Department is responsible for ensuring that all entrances of identified confined spaces are clearly posted with signs.
3. No staff member or student shall enter a confined space until it has been tested for all hazards.
4. The Maintenance Department shall ensure that only staff members trained in working in confined spaces shall be assigned to enter confined spaces.
5. The principal shall be responsible for ensuring that all staff members and students are aware of the dangers of entering the confined spaces within the school.

Reference: Board Governance Policy EL# 4, EL #5 ECS District Organizational Bylaw 11.0 School Act Section 45(8),60(1.c) Occupational Health & Safety Act Worker's Compensation Act	Approved: 
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Cross-reference: AP 104, 126, 201, 315	Date(s) Revised: March 29, 2001, June 12, 2002