

First Aid



EDMONTON CATHOLIC SCHOOLS

Administrative Regulation 119.1

The district recognizes its obligation under multiple legislation in Alberta to attend to the safety of staff, students, volunteers and other visitors at school and other sites. Therefore, the specifications are for more than the minimum requirements for first aid kits and staff trained in first aid as required by the Occupational Health and Safety Act.

The additional kits and trained first aiders are in relation to specific school programs, number of employees and possible risks. All sites shall have staff trained and supplies based on number of staff and the hazard rating.

All sites are deemed low hazard except junior and senior high and the service centre, which are rated medium hazard.

- 1a. All sites shall have a minimum of 2 staff members trained in Emergency First Aid/CPR (First Aider II). Sites with more than 15 staff members shall have one additional person trained for every additional 10 staff.
- 1b. Sites with more than 45 staff and those with a CTS, Food and Fashion, or science labs shall have one additional staff trained in Standard First Aid/CPR (First Aider I). Sites with more than 95 staff shall have 2 staff trained in Standard First Aid/CPR. (See chart below).
- 1c. Each site shall maintain a record of all staff with First Aid Certification and their training level and expiry dates.
2. Each site and district vehicle shall be equipped with first aid supplies to meet or exceed the legislated requirements. (See chart below).
3. All staff members must know the location of personnel with first aid training, the location of first aid supplies and who is responsible for maintaining the supplies.
4. Each site shall maintain a log of all incidents requiring first aid (see Administrative Policy 119.2 – Employee Injuries and Accidents).
5. Each site shall have at least one eye wash station.

School Sites:

EFA (Emergency First Aid)

SFA (Standard First Aid)

| # of Staff | 0-15 | 16-25 | 26-35 | 36-45 | 46-55 | 56-65 | 66-75 | 76-85 | 86-95 | 96-105 | 106-115 |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|-----------------|
| Elementary & Low Hazard Sites | 2 EFA | 3 EFA | 4 EFA | 5 EFA | 5 EFA 1 SFA | 6 EFA 1 SFA | 7 EFA 1 SFA | 8 EFA 1 SFA | 9 EFA 1 SFA | | |
| Jr/Sr High & Medium Hazard Sites | 2 EFA 1 SFA | 2 EFA 1 SFA | 3 EFA 1 SFA | 4 EFA 1 SFA | 5 EFA 1 SFA | 6 EFA 1 SFA | 7 EFA 1 SFA | 8 EFA 1 SFA | 9 EFA 1 SFA | 9 EFA 2 SFA | 10 EFA 2 SFA |

