

District School Year Calendar



EDMONTON CATHOLIC SCHOOLS

Administrative Regulation 115.1


1. The district will organize its school year, week and day in such a way that all requirements of the *School Act* and related Alberta Education regulations are met.
2. The minimum number of instructional days will be 191.
3. The school year will commence with two consecutive teacher preparation days in the week before the first full instructional week.
4. The first full instructional week will include September 1, except when September 1 is a Friday.
5. The school year will normally end on June 30.
6. A fixed spring vacation will normally commence on the last Monday of March and consist of five consecutive days.
7. In setting the school year, the district will designate five non-instructional days which will include the first two opening days, two days for the annual Alberta Teachers' Association Convention and one district professional development day (Faith Development Day).
8. Schools will be closed on Remembrance Day and the following statutory holidays: Labour Day, Thanksgiving Day, Family Day, and Victoria Day.
9. A fixed Christmas vacation of two weeks will normally encompass the December 22 (except when a Friday) to January 2 period.
10. Schools may have the opportunity to declare professional development days. Individual school professional development days must be in keeping with the collective agreement and be approved by the superintendent.
11. When circumstances arise at a school where the approved District calendar does not meet the school's needs, the Superintendent of Schools is given the authority to modify the school calendar for that school on an annual basis.
12. Schools that wish to organize their instruction into a 4 ½ Day Week will:
 - present the educational rationale to the staff and determine staff agreement
 - ensure that all parents are given 10 days written notice of the date and time at which this organizational structure would be considered by the school council.
 - present the educational rationale to school council and obtain formal school council support at a regular school council meeting (motion).
 - a. Schools may organize their instruction into a 4½ Day Week subject to approval by School Operations Services, and only after a school survey is conducted. The print survey will be sent to all parents.



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- b. Survey results from parents should reflect input from as many parents as possible. If 2/3 of the parents who answer the survey are in favour of a 4 ½ day week, and all other relevant input is taken into consideration, then the principal would apply to School Operations Services for review and approval.
- c. Extra busing costs will be the responsibility of the school.
- d. The 4 ½ Day Week will be reviewed in the first year by staff and parents as follows:
 - i. Degree of staff agreement will be determined.
 - ii. The School Council will obtain support at a regular school council meeting (motion).
 - iii. Upon School Council's support through a motion, a print survey (to all parents) will be conducted (as per 12 b).
- e. The continuance of the 4 ½ Day Week will then be reviewed by staff and parents at least every three years on an ongoing basis using the process in 12 d.

Reference: School Act Section 39(1.c),56,97	Approved: 
	Date Approved: April 3, 2000
Cross-reference: AP 105	Date(s) Revised: November 22, 2001, June 12, 2002 March 15, 2005, February 17, 2009 January 27, 2010