

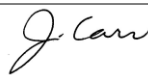
Retention of a Student Record



EDMONTON CATHOLIC SCHOOLS

Administrative Regulation 112.3

1. A school shall keep a student record for at least seven years after the student completes grade 12, or could be expected to have completed grade 12, or until the record has been forwarded to another school.
2. If a student transfers to a school outside Alberta, the sending school shall keep the student record for at least seven years after the date the student could be expected to have completed grade 12 if the student had not transferred from the province.

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| Reference: Board Governance Policy EL# 4 School Act Section 23 Alberta Education Policy 3.2.7 Alberta Regulations A.R. 71/99 | Approved:  |
| | Date Approved: April 3, 2000 |
| Cross-reference: AP 108, 124, 125, 127, 403 | Date(s) Revised: June 12, 2002; March 15, 2005; June 29, 2007 |