



1. **Resident Students** - The baptismal certificate of the parent/guardian or child is the usual means of proving residency. Enrolment in the RCIA program denotes residency. Under certain circumstances a notarized statement attesting to eligibility for residency may be acceptable.
2. **Nonresident Students** - Nonresident students will be admitted to Edmonton Catholic Separate School District No. 7 subject to the following:
 - a. parent(s)/guardian(s) of nonresident students acknowledge that their children will participate in the religious education courses and celebrations that combine to make a Catholic Christian environment in the school;
 - b. the principal determines that the school has sufficient facilities and resources to serve the student; and
 - c. in the case of students who have identified special programming needs, that arrangements are made with the student's resident board for financial sponsorship.

Once a nonresident student has been admitted to Edmonton Catholic Separate School District No. 7, the district accepts the responsibility for the student's education until such time the student finishes his/her program in the school that admitted him/her, voluntarily withdraws, or is expelled from the district.

Acceptance of an individual nonresident student in no way obligates the district to accommodate the registration of his/her siblings.

3. **Adult students** - Enrolment of students who are nineteen years of age as of September 1 is at the discretion of the principal. Principals must collect the appropriate tuition fee at the time of registering an adult student.
 - a. Any adult student twenty (20) years of age or older on September 1 of the current school year must pay the tuition fee.
 - b. Adult students who are nineteen years of age on September 1 but not yet twenty years of age are funded by Alberta Education.
4. **Students in District Special Education Classes** - All placements of students in district special education classes are facilitated through Learning Support Services.

All placements of students in special education programs are subject to review annually.

5. **Kindergarten Students** - Parents of nonresident students are to be informed when registering their child for kindergarten that registration in grade one will be subject to the availability of space and resources.
6. **Suspended/Expelled Students** - Students who are suspended or expelled from schools within or outside of the Edmonton Catholic Separate School District No. 7 will not be permitted to register in a school within the district until the suspension/expulsion has been resolved.



7. **School Catchment Areas** - All schools within the Edmonton Catholic Separate School District No. 7 have defined attendance and catchment areas. These are reviewed on an annual basis and may be revised to meet changing needs. Where circumstances warrant, closed boundaries may be established for particular schools.

A school is required to register all resident students residing within its catchment area. Where space and resources permit, other resident students of the district, or non-resident students may be admitted to a particular school.

Students will therefore be registered in the following order:

- a. resident students in catchment area
- b. non-Catholic students in catchment area currently enrolled in Edmonton Catholic Schools and who have the recommendation of their principal that they will be allowed to continue on to the next level of their educational program in the district
- c. resident students residing outside the catchment area
- d. non-resident students residing within the catchment area
- e. non-resident students residing outside the catchment area

Once students who reside outside the catchment area are admitted to a school, they cannot be directed to return to their local school during the school year.

8. Student Transfers


- a. From outside of the district

Any student who fulfills the residency requirements of the district and moves from a jurisdiction outside the geographic boundaries of Edmonton Catholic Separate School District No. 7 may transfer to the school in their attendance area. If the appropriate program is not available in that school, the receiving school may facilitate a placement in a school offering a program compatible with the student's needs.

- b. From within the district

Any student who has been registered in one of the district schools during the current year and changes residence may transfer to the school in their new attendance area if it provides a compatible program. Otherwise, the student may choose to complete the year at the original school, or the receiving school may facilitate a placement in a school offering a program compatible with the student's needs.

9. **Home Education** - The Edmonton Catholic Separate School District No. 7 requires parents to register their son/daughter in one of the district school prior to enrolling in a home education program. Only registered students of Edmonton Catholic Separate School District No. 7 or students designated by the Minister shall be accepted for registration as home education students.

Reference: School Act Section 8,13,29,44,45,47,48	Approved: 
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