



Administering Medication and Medical Treatment to Students

The Edmonton Catholic Separate School District No. 7 (the “District”) recognizes that while it is not the mandate of schools, one or more school staff may be requested to administer medication or medical treatment to students.

The District also recognizes that some students in schools may require:

- a. prescription medication on a regular basis; and*
- b. prescription medication either orally or by injection (i.e. administration of an auto-injector device for an emergency situation such as a life threatening allergy (anaphylaxis).*

The purpose of this policy is to outline the roles of each of the parents, students, District and its staff. The roles are outlined in the administrative regulations in the following areas:

- Administering Medication and Medical Treatment to Students*
- Administering Prescription Medications*
- Administering Non-prescription medication*
- Administering Medical Treatment*
- Life Threatening Medical Conditions*
- Serious Injury or Accidents*
- Ambulance Coverage*

The primary responsibility for training staff shall rest with the parents of the student with the medical conditions. Parents are the link between their child, the physician, and the school. Parents need to ensure that accurate, complete information about their child’s medication management is shared with all partners.

The student is also a partner in managing their medication needs within the school.

The District further believes that medical treatment of students, including the administration of medication, should be limited to that which can be provided when the resources are available in the school. These include the staff members who have received explicit instructions from the attending physician and/or the parents of the child with the medical condition.

The District also believes that students with life threatening allergy reactions should be dealt with as extraordinary and special circumstances in accordance with the guidelines.

The District reserves the right to reject requests for the administration of medication/treatment to students.

Background

In order for some students to maintain their physical and/or emotional well being in the school setting, it may be necessary for them to receive medication and/or medical treatment during the course of the school day.

Medical treatment of students by district staff is a sensitive issue and must be governed by district policy to ensure consistency as well as to protect the rights of students and staff.

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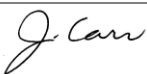
EDMONTON CATHOLIC SCHOOLS

Administrative Policy 120

The district recognizes that the final responsibility for administering medication or medical treatment to students not sufficiently mature or reliable to care for their own needs rests with the students' parents. This includes informing the school of any pre-existing medical condition and working closely with the school to address such a condition.

Resource: *School Act*
Emergency Medical Aid Act
ATA Provision of Medical Services to Medically Fragile Students
Capital Health, Community Health Services, HEALTHY SCHOOLS Information
And Resources Manual
Anaphylaxis: A Handbook for School Boards, Canadian School Boards Association
Field Trip Policy and Administrative Regulation 126

Forms: *Request for Administration of Medication/Medical Treatment - 120.1*
Record of Medication/Treatment Administered - 120.2
Record of Significant Daily interventions - 120.3
Medical Alert Form - 120.4
Permission to Post Student Medical Information - 120.5
Student Accident Insurance Standard Claim Form - (www.iakidsplus.com)
Accident Report

Reference: School Act Section Emergency Medical Aid Act Section 2	Approved: 
	Date Approved: April 3, 2000
Cross-reference: AP 119	Date(s) Revised: June 12, 2002, June 22, 2004