



JOINT USE AGREEMENT

Minutes of June 17, 2005 Meeting 5th Floor, Revillon Building

PRESENT: Tim McCargar, Edmonton Community Services, Chair
 Michael Ediger, Chair, Edmonton Public Schools
 Brian Fedor, Edmonton Public Schools
 Frank Omoe, Edmonton Catholic Schools
 Mike Pieters, Edmonton Catholic Schools
 Ann McCluskey, Joint Use Coordinator

REGRETS: Rob Smyth, Edmonton Community Services

ITEM	DISCUSSION	OUTCOME	FOLLOW-UP
1. Welcome/Call to Order	Tim welcomed all members and called the meeting to order		
2. Agenda Review	The agenda was reviewed.	Agenda accepted as circulated.	
3. Review of Previous Minutes	Minutes of the May 27, 2005 meeting were reviewed.	Two minor revisions were made.	Ann will revise, circulate and post on the web page.
4. Work Plan			
4.1 <i>Data Needs</i>	Michael reported that work is in progress.		
4.2 <i>Communication</i>	See agenda item 7.2		
4.3 <i>Ancillary Agreements</i>	See agenda item 6.1		
4.4 <i>Access</i>	The access to schools group met.		
5. Decision Items			
5.1 <i>Urban Parks Management</i>	Community Services has requested a meeting with	Committee members were	Tim will request the UPMP

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<i>Plan</i>	Steering Committee and sub-committees for a presentation and feedback on the Urban Parks Management Plan.	<p>concerned that the timing would not facilitate valid feedback from the school districts.</p> <p>Steering Committee supported the Sports Fields Sub-Committee proceeding in the summer if this is their desire, but ask that feedback be channelled to the Steering Committee.</p>	<p>presentation come to a fall meeting.</p> <p>Ann will follow up with Sports Fields Sub-Committee.</p>
5.2 <i>Gym Fee Review Project</i>	Frank provided an overview of the project and presented the request for data. (in agenda package.) Discussion followed on the original intent of implementation of fees.	It was AGREED that the sub-committee should continue with the project and that the school district reps on the sub-committee be charged with responsibility for acquiring the data.	<p>Ann/Frank will follow up with sub-committee and ensure there is clarity on the original intent.</p> <p>Sub-Committee to report findings and any recommendations back to Steering Committee.</p>
6. Discussion Items			
6.1 <i>Ancillary Agreements</i>	This item was identified as an area for discussion at the Steering Committee through the planning process.	It was AGREED that this should be referred to the JUA Review/Renewal Team for inclusion in the new agreement.	
6.2 <i>Senior Partner Meeting</i>	Transitions forthcoming at EPS provide an opportunity for a new approach to this		Tim will redraft the proposal for presentation at

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	meeting.		the November meeting.
6.3 <i>Smoking on Sports Fields</i>	<p>Mike Pieters shared a concern about smoking on sports fields that came to ECS. Discussion followed on what processes are in place to monitor facility use.</p> <p>It is not known at this table whether “no smoking” is included in the license agreement, or what process there is to follow up on a complaint.</p>	<p>AGREED that while all three partners support no smoking on sports fields, voluntary enforcement is the best we can hope for when fields are being used by outside groups.</p>	<p>Mike will follow-up with Community Services bookings about license conditions.</p>
6.4 <i>JUA Review</i>	<p>Tim opened the table for discussion on how the review process is proceeding. .</p>	<p>Those in attendance AGREED that it would be desirable to have the consultants take on a stronger leadership role and assist the committee to be better disciplined</p>	<p>Tim, Mike and Michael will contact their review team representatives to ensure they support this direction.</p> <p>Ann will share info with the consultants.</p>
6.5 <i>BBQ Debrief</i>	<p>This years BBQ was better attended than last year. A number of volunteers commented on the better date and were pleased to be consulted on date selection.</p> <p>Committee members also expressed their appreciation of Garnet’s ongoing support in arranging facilities and services.</p>	<p>AGREED to consult with groups next year on timing of the BBQ, and to also ask about making it a family event.</p> <p>AGREED that an official thank you should go to Garnet.</p>	<p>Ann will involve sub-committee members in planning for the next BBQ.</p> <p>Tim will send a letter and appropriate token of appreciation to Garnet.</p>
7. Information Items			
7.1 <i>Reserve Land</i>	Tim had no additional	AGREED that this	Tim will raise

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<i>Account</i>	information to share. School district representatives expressed frustration at the amount of time this is taking and strategized different options to approach the issue.	request should be pressed within Community Services. If results are not forthcoming, other options will be pursued.	the profile of the request within Community Services and bring a response to the next meeting.
7.2 <i>Awareness Survey</i>	Tim and Frank presented results from the second awareness survey. The awareness levels of principles and benefits are high, with little change from the last survey.	The survey tool will be left open to the end of June to allow for more input. It was AGREED to do the survey again in May 2006.	Tim will provide an update report to the committee when all input received. Ann will add to the web page.
7.3 <i>Pilot Capital Project</i>	Tim provided clarification that the proposal refers to <u>capital</u> funding.		
7.4 <i>Sub-Committee Reports</i>	<u>Site Planning and Facility Design</u> Mike presented a report from the sub-committee. The report summarizes the work they have done addressing issues, and makes some recommendations for consideration by Steering Committee.	The report was received as information. It was also AGREED that the recommendations would be addressed at a future meeting.	Ann will ensure this is captured in agenda planning. All members will review the report.
7.5 <i>Partner Information Sharing</i>	Mike provided copies of the ECS Capital Plan. Edmonton Public School Board has scheduled a meeting for July 5 with hopes of finalizing closure decisions.		Edmonton Public Schools will forward their Capital Plan electronically.
10. Agenda Planning	<ul style="list-style-type: none"> • Future use of school & 	Priority item for the	

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	properties <ul style="list-style-type: none"> • Data needs • Secondment opportunities • Access to schools • Review of Site Planning & Facility Design Committee Report • Update on Southwest Recreation Centre • Drainage Update 	September meeting will be an update from Drainage Branch re: storm water retention.	
Next Meeting:		8:30-11:00 a.m. Friday September 16 4th Floor Centre for Education	Have a great summer!!