



# JOINT USE AGREEMENT

## Minutes of May 19, 2006 Meeting 11th Floor, CN Tower

**PRESENT:** Tim McCargar, Edmonton Community Services, Chair  
John Nicoll, Edmonton Public Schools Schools  
Carmen Somers, Edmonton Catholic Schools  
Ann McCluskey, Joint Use Coordinator

**REGRETS:** Michael Ediger, Edmonton Public Schools  
Mike Pieters, Edmonton Catholic Schools  
Rob Smyth, Edmonton Community Services

**GUEST:** Paul Oss, Practicum Student, City of Edmonton Communications (Partial)

ITEM	DISCUSSION	OUTCOME	FOLLOW-UP
1. Welcome/Call to Order	Tim called the meeting to order.		
2. Agenda Review		Add 6.3 Charter Schools	
3. Review of Previous Minutes		Minutes of the April 21 meeting were approved as circulated.	
4. JUA Review	Committee members discussed the role of JUA sub-committees in the shared use consultation data analysis.	<b>AGREED</b> that data from the consultation will be shared with the School & Rec and Sports Fields Committees. The committees are welcome to do an analysis of the data and make presentation to the Review Team on June 29 <sup>th</sup> .	<b>ANN</b> will advise chairs.

5. Decision Items			
<i>5.1 Protocols for Writing to Elected Officials</i>	Tim raised this for discussion following a letter sent to Community Services Committee from the Chair of the Sports Fields Committee.	<b>AGREED</b> that the norm should be that letters go from the Chair of the Steering Committee. When the Sports Fields Committee is asked to provide support as part of their mandate as advisory to the City, the letter should go to the administration.	<b>ANN</b> to flag this item for review team discussions on committee roles and mandates.
<i>5.2 2006 Communication Plan</i>	Paul Oss and Tim presented a communication plan for 2006.	Changes were suggested by the Steering Committee and Paul was requested to make revisions.	<b>ANN</b> will meet with Paul to discuss a stand-alone web page and “branding.”
6. Discussion Items			
<i>6.1 Carmen’s Replacement</i>	Tim inquired as to the status of a replacement for Carmen on the committee.	Carmen advised that a replacement has not been named, but that August 8 will be the commencement date.	
<i>6.2 Annual Appreciation BBQ</i>	Tim reminded members of the BBQ and suggested that an evaluation of its effectiveness should be implemented.		
<i>6.3 Charter Schools</i>	Tim shared that the City is working with Edmonton Public Schools regarding accommodation for the Aurora School.	<b>AGREED</b> that discussion is needed regarding implications for the partners in such negotiations.	

7. Information Items			
7.1 <i>Update on Centralized Bookings</i>	Tim confirmed that booking of Edmonton Public Schools is being turned over to Community Services.		
7.2 <i>Sub-Committee Reports</i>			
<u>Sports Fields</u>	<p>Tim reported that at the last meeting there was a presentation on the proposed Multi-Sport Tournament &amp; Recreation Site.</p> <p>The committee also discussed long-term needs for sports field development as input to the City's Capital Priorities Plan.</p>		
<u>School and Recreation Facilities</u>	<p>Carmen reported that at the last meeting there was a joint presentation by Edmonton Public Schools and Community Services on the development plans for the Leger Campus.</p> <p>The committee also discussed new activities that could impact gymnasium demand.</p> <p>The City reported they are about a month away from being able to share the in-depth</p>		

	statistical analysis.		
<i>7.3 Partner Information Sharing</i>	Carmen reported that the acting superintendent's contract has been extended to the end of December 2007.		
<i>7.4 Reserve Land Account</i>	Tim reported that he is working with parkland to get the requested additional data.		<b>TIM</b> will provide a written report.
<b>Next Meeting:</b>	<b>8:30-11:00 a.m. Friday 16, 2006 11<sup>th</sup> Floor CN Tower</b>		