



# JOINT USE AGREEMENT

## STEERING COMMITTEE

**Minutes of February 17, 2006 Meeting  
11th Floor, CN Tower**

**PRESENT:** Tim McCargar, Edmonton Community Services, Chair  
 Michael Ediger, Edmonton Public Schools  
 John Nicoll, Edmonton Public Schools Schools (partial)  
 Mike Pieters, Edmonton Catholic Schools  
 Rob Smyth, Edmonton Community Services  
 Carmen Somers, Edmonton Catholic Schools  
 Ann McCluskey, Joint Use Coordinator

ITEM	DISCUSSION	OUTCOME	FOLLOW-UP
1. Welcome/Call to Order	Tim called the meeting to order.		
2. Agenda Review	The agenda was reviewed.	Arterial roadway levy was added as agenda item 6.5	
3. Review of Previous Minutes	Minutes of the January 27 meeting were review.	Minutes approved with the addition of ...Mike P. <i><b>“and Carmen”</b></i> attended...under 6.5	
4. JUA Review	Discussion was held on documentation requirements and governance of the review	It was <b>AGREED</b> that the full notes being recorded by the consultants should be destroyed when no longer required.  It was also agreed to review governance at the next meeting.	<b>ANN</b> will follow up with consultants.
5. Decision Items			

5.1 <i>Site Planning Committee Assignment</i>	Tim brought forward a proposal for the Site Planning and Facility Design Committee to take on a project related to needs assessment for schools.	The Steering Committee did not support the proposal. It was agreed that it is a City of Edmonton project and should stay in the City's purview.	
5.2 <i>Communication Plan</i>	Tim asked for support in updating the communication plan.	Carmen will assist until the end of June.	
6. Discussion Items			
6.1 <i>1996 Recommendations</i>	Discussion was held on the end use of the document and what still needs to be done.	It was <b>AGREED</b> that another week would be provided for feedback and that the final version should be suitable for sharing publicly.	<b>ALL MEMBERS</b> to provide feedback to Tim by Feb. 24. <b>TIM</b> to update for next meeting.
6.2 <i>Reserve Land Account</i>	Tim presented a spreadsheet on the account.	It was requested that the expenditures be split into "land acquisition" and "total expenditure."	<b>TIM</b> will revise spreadsheet. Questions about "servicing cost" as related to RLA will be referred to the JUA Review.
6.3 <i>Annual Report</i>	Ann presented the first draft of the 2005 Report	It was <b>AGREED</b> to refocus the report to reflect activities and accomplishments of the <i>Agreement</i> rather than of the <i>committees</i> .	<b>ALL MEMBERS</b> to forward information to Ann for inclusion in the report.
6.4 <i>Site Planning Committee Report</i>	Tim requested recommendations for action on items referred by the Site Planning and Facility Design Committee.	Additional discussion is needed related to the service account.	<b>TIM</b> will send a letter to sub-committees encouraging cooperation.

<p>6.5 <i>Arterial Roadway Levy</i></p>	<p>School representatives debriefed the meeting hosted by Asset Management. It did not prove helpful for the Boards.</p>	<p>It was <b>AGREED</b> that further discussion is required on the relationships between the Boards and other City Departments.</p>	<p><b>ANN</b> will follow-up on whether the Board reps input was recorded and how it will be used.  <b>TIM</b> will follow up on the TPW Report.</p>
<p>7. Information Items</p>			
<p>7.1 <i>Sub-Committee Reports</i></p>	<p>No reports.</p>		
<p>7.2 <i>Partner Information Sharing</i></p>	<ul style="list-style-type: none"> <li>• Mike P. advised that the current budget issues at Edmonton Catholic will not impact access to schools.</li> <li>• Michael E. reported that a small reduction in hockey school registration is projected.</li> </ul>		
<p>8. Agenda Planning</p> <ul style="list-style-type: none"> <li>• JUA Review Governance</li> <li>• Appropriate Uses of RLA funds.</li> </ul>			
<p><b>Next Meeting:</b></p>	<p><b>8:30-11:00 a.m. Friday March 17 11<sup>th</sup> Floor CN Tower</b></p>		