



Annual Board Planning Cycle

To accomplish its work through the use of a governance model consistent with Board policy, the Board will follow an annual cycle.

1. The purposes of the annual Board planning cycle are to ensure that the Board
 - (a) re-examines its goals and the goals of the District with a view to improving performance
 - (b) follows and/or meets essential timelines and deadlines of the District (e.g., development of District Plan for Continuous Growth), the municipal government (e.g., election processes), and the provincial government (e.g., submission of Capital Plan, release of PAT results)
 - (c) establishes and maintains the District Strategic Plan
 - (d) fulfills the duties of a school board as set out in the *School Act*
2. The annual Board planning cycle shall run from September 01 to August 31 so that administrative budgeting can be based on accomplishing a one-year segment of the most recent Board long-range vision.
3. In the last few months of a cycle, the Board will develop its agenda for the upcoming one-year period.
4. The cycle shall include:
 - (a) review of current levels of achievement
 - (b) monitoring of financial standing of the District
 - (c) re-examination of Board and District goals
 - (d) monitoring of Board's governance activities and performance
 - (e) review of schools and programs
 - (f) review of the performance of the Superintendent
 - (g) review of Superintendent's contract
 - (h) review of the services of External Auditor (every three years)
 - (i) review of District litigation
 - (j) review of District suspension and expulsion report
 - (k) receive District calendar as information
 - (l) review of the goals and performance of committees of the Board
 - (m) opportunities for development and celebration of relationships with Catholic community
 - (n) opportunities for professional and faith development of District staff
 - (o) opportunities for recognition of District staff

- (p) dissemination of reports to the public regarding the achievement of District goals and student results

Approved: February 18, 1997

Revised: October 23, 2006, October 20, 2009

Reference: _____