



Chairperson's Role

The chairperson assures and protects the integrity of the Board's governance process and represents the Board publicly. The chairperson is the official Board member authorized to speak on behalf of the Board, except when the Board delegates such authority.

1. To provide leadership and to serve the Board, so that the Board's mandate and performance is consistent with its policies and procedures, and the teachings of the Catholic church, and the authorities and responsibilities set out in the *School Act*, the Organizational Bylaw, Board governance policies, and all other legislation that may be applicable from time to time.
2. To chair the Board of Trustees' meetings with all the authority, responsibility and accountability of that position in accordance with the applicable legislation, the Organizational bylaw, Board Governance policies and parliamentary rules of order.
3. To act in a professional manner that is consistent with the Organizational Bylaw and Board Governance policies, and policies which address the Board and District Staff relationship. The chairperson is authorized to use and apply a reasonable interpretation of the provisions in these policies.
4. To act as the primary liaison between the Board, the superintendent, the internal auditor, the secretary, the treasurer and district staff unless otherwise directed by the Board. While the Chairperson acts as the primary liaison, the Board may establish from time to time lines of communication to facilitate the exchange of information between individual trustees and district staff, with the knowledge and assistance of the superintendent. The establishment of lines of communication from time to time does not in any way establish reporting relationships between district staff nor provide authority for individual trustees to direct district staff in the performance of their duties.
5. To represent the Board with stakeholders in the community, including the communication of Board positions, interpretations and decisions. The chairperson may delegate this authority to other trustees when appropriate and agreed to by the Board.
6. To endeavour to ensure attendance by members of the Board at internal and external special events.

7. To endeavour to ensure that the Board is informed of relevant Board business as it arises, and as the chairperson deems timely and prudent.

Approved: February 18, 1997

Revised: April 6, 1999, October 23, 2006

Reference: _____