



Board Roles and Responsibilities

In keeping with the teachings of the Catholic Church, and the authorities and responsibilities set out in the *School Act*, the Organizational Bylaw, Board governance policies, and all other legislation that may be applicable from time to time, the duty of the Board is to represent Catholic electors and to advocate for publicly funded Catholic education in a broader context.

In its role as leader, representative, and advocate, the Board will concentrate its efforts on:

1. maintaining a strong relationship with the Catholic communities served by the Edmonton Catholic Separate School District No. 7
2. monitoring legislative changes and advocating, advising and informing the appropriate government ministries about issues pertinent to publicly funded education
3. advocating, advising and informing the appropriate government ministries about issues pertinent to publicly funded Catholic education
4. producing, reviewing and monitoring written governance policies that, at the broadest levels, address:
 - (a) set the mission statement, vision, core values and goals of the District
 - (b) delineate administrative responsibilities and authorities duties, activities, tasks and areas of responsibility assigned to administration and necessary to fulfill the District mission and to accomplish Board and District goals)
 - (c) facilitate the developing, executing, and monitoring of Board governance processes (processes related to the Board's own performance)
 - (d) differentiate board/district staff relationships (roles, authorities, responsibilities and accountabilities of District staff and how these are delegated and monitored)
5. ensuring that the mission statement, vision, core values and District's goals are the focus of the District's performance
6. defining three-year priorities, and reviewing or revising those priorities annually to reflect District needs. In keeping with these priorities, the Board shall be responsible for
 - (a) hiring the superintendent and evaluating the superintendent's performance
 - (b) approving the annual operating and capital budgets for the district
 - (c) receiving as information the annual audited financial statements
 - (d) approving the Three-Year Strategic Education Plan
 - (e) receiving as information the Annual Education Results Report

- (f) hiring the internal auditor, assisting with the development of the annual work plan and evaluating the internal auditor's performance
- (g) appointing the secretary and treasurer and evaluating their performance

Approved: February 18, 2007
Amended: December 9, 2008
Amended: February 17, 2009