



Development of Policy

The Board sees the development of policy as providing effective parameters and broad guidelines for the action of the Board and the Superintendent.

1. In fulfilling its responsibility for policy-making, the board will be directed by the following considerations:
 - (a) the mission of the District
 - (b) the Board will ensure that all policy is in compliance with the *School Act*, the Organizational Bylaw, Board governance policies, and other relevant legislation and statutory regulations
 - (c) in setting policy, the Board will always work from the broadest most general statement of policy and proceed to develop progressively more specific policies until it is satisfied that it has achieved the degree of definition necessary in that area
 - (d) in creating and applying policy, the Board will endeavor to establish and maintain relationships with administration that are characterized by openness and transparency, in keeping with clear lines of authority and communication as established between the Board and administration from time to time
 - (e) the Board is responsible for the development, implementation, review and revision of Board policy
 - (f) the Superintendent is responsible for the development, implementation, review and revision of administrative policies, regulations, and procedures
2.
 - (a) Every governance policy, whether new or revised, shall have three distinct separate readings before it comes into effect.
 - (b) Not more than two readings of a governance policy shall be given at any one meeting unless the Trustees present at the meeting unanimously agree to give third reading.
 - (c) The first reading of a new or revised governance policy may, if each Trustee has in his or her possession a printed or electronic copy of the governance policy, be made by title and description only.
 - (d) The second and third readings of a new or revised governance policy may, if each Trustee has in his or her possession a printed or electronic copy of the governance policy, be made as circulated.
3.
 - (a) Prior to presenting any motion to amend or revise the Organizational Bylaw, previous notice of motion must be given at a Public Meeting of the Board.
 - (b) In reference to the Organizational Bylaw, the distinction between amendments and revisions shall be that given in *Robert's Rules of Order Newly Revised*, "Method of Handling Bylaw Amendments."

- (c) The Organizational Bylaw, whenever it is amended or revised, shall have three distinct separate readings before the amendments or revisions come into effect.
- (d) Not more than two readings of a motion to amend or revise to the Organizational Bylaw shall be given at any one meeting unless the Trustees present at the meeting unanimously agree to give third reading.
- (e) The first reading of a motion to amend the Organizational Bylaw shall be in full and, if each Trustee has in his or her possession a printed or electronic copy of the amendments, the second and third readings may be made as circulated.
- (f) The first reading of a motion to revise the Organizational Bylaw may, if each Trustee has in his or her possession a printed or electronic copy of the revisions, be seriatim, by section title and revision description only. The second and third readings may, if each Trustee has in his or her possession a printed or electronic copy of the revisions, be made as circulated.

Amended: December 9, 2008, October 20, 2009

